

HOME OF THE BLUE DEVILS



Ron Higgins
Principal

Walla Walla High School
800 Abbott Road
Walla Walla, WA 99362
(509) 527-3020
www.wahibluedevils.org

SCHOOL MISSION

Ensuring high academic achievement, building meaningful relationships, and empowering all students to own their futures.

OUR VISION

Intellectually, socially, personally transformative for all.

Our work as a Professional Learning Community:

What is it that we expect our students to learn...

How will we know when they have learned it...

How will we respond when they don't learn...

How will we respond when they do learn...

SCHOOL FIGHT SONG

**Rah-rah for Wa-Hi
Our school must win
Fight to the finish
Never give in**

**You do your best team
We'll do the rest team
Rah-rah for old Wa-Hi!**



Walla Walla Public Schools

Developing Washington's Most Sought-After Graduates

2020 | 2021 CALENDAR

View calendar online at www.wfps.org <<

JULY 2020				
Mon	Tues	Wed	Thurs	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

AUGUST 2020				
Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

SEPTEMBER 2020				
Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

OCTOBER 2020				
Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

8 First day of school

9 No School - All students - Prof. day
15-16... No School - All students - Conferences

NOVEMBER 2020				
Mon	Tues	Wed	Thurs	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

11 No School - Veterans Day
25 Early Dismissal - All students
26-27... No School - Thanksgiving Break

DECEMBER 2020				
Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

21-Jan 1... No School - Winter break

JANUARY 2021				
Mon	Tues	Wed	Thurs	Fri
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

1 No School - New Years Day
15 Early Dismissal - All students
18 No School - Martin Luther King Jr. Day

FEBRUARY 2021				
Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26

5 Early Dismissal - K-5 report card prep
11-12... No School K-5 - K-5 conferences
15 No School - Presidents Day

MARCH 2021				
Mon	Tues	Wed	Thurs	Fri
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

11-12... No School 6-12 - 6-12 conferences

APRIL 2021				
Mon	Tues	Wed	Thurs	Fri
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

5-9 No School - Spring Break

MAY 2021				
Mon	Tues	Wed	Thurs	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

7 No School - Possible snow day
31 No School - Memorial Day

JUNE 2021				
Mon	Tues	Wed	Thurs	Fri
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30		

11 Early Dismissal - K-5 report card prep
17 Early Dismissal - All students

LEGEND

■ - No School - K-5

■ - No School - 6-12

■ - No School - All Students

■ - Early Dismissal - All Students

■ - Early Dismissal - K-5

Calendar APPROVED December 17, 2019

Walla Walla High School

2020-2021 Student Schedule Options

Comprehensive Distance Learning 2.0 and AM/PM Hybrid Schedule

use this calendar for A/B Days:



Comprehensive Distance Learning 2.0 Student Schedule

Begins on Tuesday, September 8, 2020 and continues until we move to AM/PM Hybrid Schedule

Alternating "A" Day and "B" Day Schedule (see calendar above)

	"A" Days	"B" Days	Communication Method:
8:00 - 9:00	Prepare for today's classes: Complete assignments assigned by your teacher, complete activities such as assigned reading, reviewing and/or taking notes, watching instructional videos, completing class surveys, etc. Check in with your teachers if you need specific help to be ready for classes today.		
9:00 - 9:53	1 st Period	4 th Period	Synchronous: Logged into your Chromebook from home at the same time as your classmates & your teacher, LIVE, via Zoom. <u>Attendance will be taken every period.</u>
10:00 - 10:53	2 nd Period	5 th Period	
11:00 - 11:53	3 rd Period	6 th Period	
11:53 - 12:30	Lunch Break - Stretch - Relax		
12:30 - 1:00	1 st Period	4 th Period	Asynchronous*: On your own or in small groups as directed by your teacher, or you may get individual help from your teacher
1:00 - 1:30	2 nd Period	5 th Period	
1:30 - 2:00	3 rd Period	6 th Period	
2:00 - 3:00	Complete work from today's classes and prepare for tomorrow's classes: Complete assignments assigned by your teacher, complete activities such as assigned reading, reviewing and/or taking notes, watching instructional videos, completing class surveys, etc.) Check in with your teachers if you need specific help to be ready for classes tomorrow or to complete a task from today's classes..		
*May be synchronous for targeted students via Zoom or in-person for small-group (less than 5) lab work for CTE or Visual Arts classes.			

Note: For students with a 7th class (independent study), work may be done after 3:00 PM

ADDITIONAL BELL SCHEDULES AVAILABLE ON THE WEBSITE

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MAIN OFFICE DIRECTORY

Phone: 509-527-3020 Fax: 509-527-3034
School website: <http://www.wahibluedevils.org>
District website: <http://www.wwps.org>

Principal	Mr. Ron Higgins	526-8660
Assistant Principal	Mr. Stacy Estes	526-8661
Assistant Principal	Mrs. Mindy Meyer	526-8662
Assistant Principal	Mr. Jack Mehn	526-8635
Dean of Students	Mr. Chris Ferez	526-8658
District Athletic Director	Mr. Dirk Hansen	526-8636
Counselor AVID 9-10 & Last Name (A-C)	Mrs. Carrie Lujan	526-8663
Counselor Last Name (D -K)	Mrs. Nicole Mueller	526-8652
Counselor Last Name (L-R)	Mr. Spencer Iacolucci	526-8664
Counselor AVID 11-12 Last Name (S-Z)	Mrs. Shari Widmer	526-8693
Intervention Specialist Support Students	Ms. Magali Hernandez	526-8657
Intervention Specialist Support Students	Mr. Melito Ramirez	526-8638
Principal's Secretary General School Information School Policy Graduation	Mrs. Ginger Heiser	526-8630
ASB Secretary Activities and Clubs	Mrs. Barbara Brown	526-8611
ASB Asst. Secretary	Mrs. Jennifer Davis	526-8649
Athletic Secretary	Ivonne Salas Frayre	526-8633

Attendance Secretary	Mrs. Stephanie Eastman	526-8641
Asst Attendance Secretary Parent phone calls Absences Homework Due to Absence	Mrs. Samantha Ruiz	526-8648
Front Desk Receptionist	TBD	526-8642
Registrar Transcripts Diplomas	Mrs. Lisa Cox	526-8603
Student Services Academic Concerns Counselor Coordinator Calendar of Events	Mrs. Esther Dutton	526-8655
Special Education Secretary Special Education Meetings IEP Meetings	Mrs. Pattie Eagon	526-8619
WWPS District RN Health Room Assistant Health Plans Health Concerns/Doctor Notes	Mrs. Vickie Rogers Mrs. Sonia Soto	526-8667 526-4665
School Safety Officer (SRO) Legal Information Emergency Information	Mr. Ian Edwards	526-8688
Security Officer	Mr. Jesus Leon	527-3020
Security Officer	Mr. Robert Dutton	527-3020
Security Officer	Mr. Scott Brashear	527-3020
Student Assistant Specialist	TBD	526-8618
Custodian	Mr. Mike Dill	527-3031
Custodial Night Lead	Mr. Arturo Alonso	527-3031
Kitchen Manager	Ms. Jolene Queen	526-8604

WALLA WALLA HIGH SCHOOL

Student/Parent/Guardian Agreement 2020-2021

We understand that enrolling our child at Walla Walla High School requires a commitment to work with the Walla Walla High School Staff and Administration to provide productive and purposeful learning experiences for our child.

We agree with the following statements:

- Our child will arrive at school every day on time, attend daily (unless we contact the school to verify our child's medical or dental appointments, our child's illness or a family emergency), and leave campus only at Lunch and dismissal time.
- We and our child will participate in his/her parent/teacher conference during the school year while also being available for additional parent/teacher/student conferences that may be scheduled by any party.
- We will support our child in completing and returning ALL homework assignments on time.
- We support the District's Policy regarding bullying, harassment, intimidation, disrespect, defiance of authority, verbal and physical violence, and participation/encouragement of those behaviors.
- We understand and support the No Weapons, No Drugs, No Violence policies which are specific to any look-a-like weapon including but not limited to spring loaded guns, air powered guns, dart guns, knives of any length, lighters of any type, drugs of any kind that may include but not be limited to tobacco/E-cigarettes products, illegal drugs, alcohol and any prescription drugs that have not been cleared through our school nurse.
- We understand that our child is expected to respond in a respectful tone of voice to all Walla Walla High School Staff, volunteers and community members, security, and school resource officer.
- We will contact our child's teachers, counselor, and administration when we have questions or concerns about anything that happens at school.
- We will support the high academic achievement expectations of Walla Walla High School, the Walla Walla School District and Washington State, agreeing to work in partnership with Walla Walla High School to assure that our child meets grade-level standards every year, while developing into a responsible young adult.
- We will support the school/district discipline policies and the progressive discipline plan of Walla Walla High School.
- We understand Walla Walla High School Student Dress Standards and agree that our child will comply with these requirements and expectations.
- We will support and encourage my son/daughter parking in designated parking areas on school grounds during school hours.
- We will respect all school rules regarding the non-use of cell phones and any other entertainment electronics during class, unless teacher gives permission/approval. We understand that our child may only use their cell phone or mp3 and IPOD players prior to school in the cafeteria, and during passing times and during their Lunch then only after 3:15pm (final school bell).
- We have read, agree with and support the specific and detailed information and protocol provided in the Walla Walla High School Student Handbook 2020-2021.

ASB and ACTIVITIES

Students are encouraged to participate in school by becoming involved in campus activities. Join an organization to enrich your school experience. Be active, learn, and grow with your classmates.

ASB Director: Marilyn Melgoza Ochoa

Student Body Officers:

ASB President: Jaden Bergevin
ASB Vice President: Emoree Lash
ASB Secretary: Audry Wells
ASB Treasurer: Lauren Johnson

ASSOCIATED STUDENT BODY (ASB)

ASB cards are REQUIRED for all students at Walla Walla High School.

An ASB card will be given on picture day and free

ASB cards entitle students to:

- Free admission to home athletic contests
- Reduced price at most away athletic contests

(Those who do not show an ASB card will pay the full adult admission price at school events.)

ASB also helps support many clubs and after school activities. By becoming a member of the ASB you help support those activities.

ASB cards are not transferable from one person to another and are also non-refundable. No refunds will be given on any items purchased through ASB.

If an ASB card is lost a replacement fee of \$5 will be charged.

ASB

The Associated Student Body is a non-profit organization for the support of school district extracurricular events and activities. .

Those who do not show an ASB card will pay the full admission price at athletic events. Activities fees and ASB cards may be available at the ASB Office. A complete list of student clubs and activities is available through the ASB office.

EXTRA-CURRICULAR ACTIVITIES

Activity and Eligibility Policy:

In order for a student to be eligible to participate in extracurricular activities (i.e. athletics, dances, ASB, elected and appointed offices, performing groups, and other events after regular school hours, including practice sessions), he/she must comply with the following requirements:

Not be suspended from school or on any other form of disciplinary action that would prevent participation

Have fulfilled all requirements for the specific activity area

Specific requirements for activities:

Insurance – if required for the activity

Emergency information – filled out and signed by the student and parent/guardian

Rules and regulations – abide by all rules and regulations that are set

Students who attend any extra-curricular activity involving Walla Walla High School must abide by all rules and regulations that are set forth by the school, Walla Walla Public Schools, the Mid-Columbia Conference, the Yakima Valley Interscholastic Activities Association, and the Washington Interscholastic Activities Association, that pertain to the activity being conducted. Students in violation of any of the rules and regulations set forth by the above-mentioned authorities are subject to disciplinary action, suspension, and/or expulsion from that activity and future extracurricular activities.

ASSEMBLIES

All students are required to attend assemblies unless other arrangements have been made with administration. Students identified as to leaving before and during assemblies without permission are subject to disciplinary actions.

DANCES

Currently enrolled WWHS students are cordially invited to attend dances, most of which are held on the Walla Walla High School campus. Students who have disciplinary issues may be denied these opportunities. Dance tickets are non-refundable and non-transferrable.

Please keep in mind the following guidelines—

There is zero tolerance for inappropriate dancing. The following dance movements or styles are inappropriate for the high school setting and are therefore not permitted:

- No lewd or sexually suggestive dancing (freaking, grinding, dirty dancing, etc.)
- No movements that advocate violence (moshing, slamming, etc.)
- No movements that threaten student safety (body surfing, piggy back, etc.)

If a student chooses to dance inappropriately, disciplinary action may apply up to and including suspension from future dances.

ATTIRE: Special dress code is allowed for formal dances.

GUESTS: WWHS students may bring a guest providing:

1. All guests must be registered with the assistant principal in charge of activities. A guest approval form must be on file. Only one guest may attend per WWHS student.
2. In order for a guest to attend they must not have left WWHS due to suspension.
3. The guest must be in good standing in the 9th grade or above at another school.
4. All guests must be **under** 21 years of age.

No one will be admitted after the doors are closed unless prior arrangements have been made with the administrator in charge of activities. Once a person leaves a dance, he/she is not allowed to return and **must** leave the campus immediately. There will be no loitering on campus at any time. All policies governing students at WWHS and the WWHS campus will be in effect for everyone in attendance.

GENERAL INFORMATION

BICYCLE / SKATEBOARD / SCOOTERS (ALL WHEELED DEVICES) REGULATIONS

1. Bicycle riders are to obey all traffic laws while operating their bicycles.
2. Riding bicycles, skate boards, or other wheeled devices on the campus (including walkways) is prohibited at all times. Violation of regulations will result in confiscation of the device. (Skateboards are to be stored in lockers during class).
3. There are two areas provided for the parking of bicycles on campus. Both of these areas are equipped with bicycle racks.
 - a) Near the entrance of the faculty parking lot on Abbott Road.
 - b) The grass area between the science building and the vocational building.

BUS INFORMATION

Any student living ONE mile or more from WWHS is eligible for bus transportation to and from school. Bus information is available from the Transportation Office, 527-3019. Buses load and unload in the academic parking lot. Students wishing to ride a school bus as a guest must bring a note from a parent/guardian to the attendance office. They will be issued a one-day guest pass to be shown to the bus driver. If you have any questions you may come to the front office.

Valley Transit is scheduled to arrive and depart from the WWHS campus at approximately each half hour. Please inquire at the main office for more information. Passes may be purchased at the Valley Transit Office on Rose Street.

CAFETERIA

WWHS offers a breakfast program each morning. WWHS offers a variety of lunch programs. Information about lunch programs is available from your counselor. In order to maintain a clean and safe school, we ask students to eat in the Cafeteria/Commons or designated areas.

CAMPUS CULTURE - staying on campus during lunches

Walla Walla High School is governed by the Walla Walla Public School's Campus Culture. Therefore, students shall remain on the campus from the time of arrival until the end of the school day or when they are officially excused. The only exception to this is during the lunch. Walking off campus for lunch is not encouraged, but is permitted for those live within walking distance and are going home for lunch. Driving off campus for lunch is not encouraged, but is permitted for those with their own transportation. **For student safety, we encourage students not to walk off campus and to remain on campus during their schedule times and lunch times. The lobby areas are off limits during lunch times with the exception of students entering their lockers or using the restrooms. Students are to pick up their trash and put it in one of the many receptacles on the campus.** Leaving for lunch at Walla Walla High School is a privilege not a right. Any student who is not in good academically standing or who has attendance issues may lose their privilege to leave campus during lunch.

CHANGE OF ADDRESS

Please report a **change of address or a new phone number** to the attendance office as soon as possible at **(509) 527-3020**.

CLOSURE OF SCHOOL

If it is necessary to close schools, delay opening, or to have an early dismissal because of emergency weather conditions or other unusual circumstances, parents will be notified by automated phone message, the Walla Walla Public Schools website, and the local radio stations will broadcast the information. In the case of early dismissal, students within walking distance will be excused to walk home. Buses will meet their rural schedule as soon as possible. Two buses will be available for those students riding the city shuttle buses. College Place and Dixie districts will be contacted so they can make the necessary arrangements to pick up their students.

If, for medical reasons, it is impossible for students to walk home, they should contact the office.

If weather conditions are such that it is necessary for buses to run late in the morning, this information will be reported to the radio stations and the Walla Walla Public Schools website.

COUNSELORS

WWHS Counseling department designed to facilitate each student's educational, career, and social and personal development by implementing a comprehensive guidance and counseling program. This will be done through classroom presentations, individual counseling, and small group lessons.

A-C & AVID (9th-10th) Mrs. Lujan
D-K Mrs. Mueller
L-R Mr. Iacolucci
S-Z & AVID (11th-12th) Mrs. Widmer

INTERVENTION SPECIALISTS

The Intervention Specialist works closely with the students' counselors to ensure that all students are getting the needed interventions and encouragement to be a successful student and receive positive support. The Intervention Specialist will also assist students through the emotional well-being that challenges students during their high school years. The two Intervention Specialists: **Mr. Ramirez & Ms. Hernandez**

STUDENT SUPPORT TEAM

The Student Support Team is composed of administrators, school psychologist, counselors, the Intervention Specialist, the School Nurse, and Teachers. The Student Support Team is trained to identify and refer students who are at-risk in such areas as academics, attendance, behavior, emotional/mental health, or drug/alcohol problems, and any other student situations that may interfere with their education. If a problem should arise, refer the student to their counselor. Student referrals can be made by a parent/guardian, school personnel, or other students. All referrals remain confidential.

ELECTRONIC INFORMATION NETWORKS

Use of the Internet provides great educational benefits to students. Some of the material accessible via the Internet may contain items that are illegal, defamatory, or potentially offensive to some people. Access to the Internet is provided as a privilege to students who agree to act in a considerate and responsible manner as determined by the Walla Walla School District. Students are responsible for good behavior on the Internet just as they are in a school building. General school rules for behavior and communication apply. Network storage areas may be treated like school lockers. Network administrators may review files and communications to maintain system integrity and ensure that users are using the system responsibly. Users should not expect that files will always be private. (see district policy 2022 for further information regarding electronic usage.)

Walla Walla High School reserves the right to deal with violations and consequences on an individual basis when and if extenuating circumstances arise. Violations may result in a loss of access as well as other disciplinary or legal action.

ELECTRONIC EQUIPMENT, POSSESSION OF

Portable electronic equipment will be invisible in the classrooms, unless approved for use by the classroom teacher as a teaching tool. Portable electronic equipment includes, but is not limited to: cell phones, radios, MP3 players, iPods, CD players and video games. **THESE ARE THE MOST COMMONLY STOLEN ITEMS AT SCHOOL; BRING THEM AT YOUR OWN RISK.**

Walla Walla High School is not responsible for the loss or theft of these items.

We understand the popularity of cell phones among students. Therefore, we encourage those students who carry electronic items to leave it turned off and placed in a secure location during the school day. Cell phones and other electronic devices **will be in the off position and out of sight while in class are during any school activity unless approved by the classroom teacher as a teaching tool, with the exception of lunch, in the commons eating area.** This policy is also in effect after school and on non-school days where a quiet atmosphere is necessary such as detention, testing, library, resource centers, computer labs, performances, etc. Cell phones are not to be used in the locker rooms or restrooms.

1. ***Portable electronic equipment that is misused by students will be confiscated by staff.*** All electronic devices confiscated may be picked up by parent/guardian. All electronic equipment confiscated will be subject to disciplinary actions..
2. **Failure to surrender the item will result in disciplinary actions.**
3. Parents/Guardians can contact a student during school hours 7:30AM until 3:30 PM by calling the main office 527-3020.
4. Students may use district owned or personal laptops/iPads during class with permission of the classroom teacher. Students must be using the computer for class related work. A teacher may ask a student to stop using the computer at any time. Any violation of this policy or refusal to comply may lead to an office referral and removal from the class for the day.
5. Administration may confiscate portable electronic devices during investigations.
6. Students may use cell phones during passing time.
7. Cell phone policy is subject to administration review during the school year.

GRADES

Grades are posted two times during the school year: 1st semester (mid-January); and 2nd semester (early June.) Additionally, a mid-quarter progress report will be issued to students in danger of failing the current quarter. Final Semester grades are posted to the Parent/Student Portfolio in Skyward after the close of the Semester.

Each teacher has developed a syllabus for each course taught. Please contact teachers for information regarding grading scale, pass/fail options, incompletes, and other issues related to course assignments, tests, and expectations. Teacher email addresses can be found at www.wahibluedevils.org, or by calling the main office 527-3020.

HALL PASSES

Students must have in their possession the Walla Walla High School hall pass or note when leaving classrooms during class time. Students are required to follow their teacher's policy of exiting and returning to class during class time. Students will be asked to return to class to get an appropriate pass during non-passing times.

LOCKERS

Students may request a locker from security personnel during lunch in the commons. Lockers with unauthorized locks will be cut off. Lockers that do not operate properly should be reported to the office immediately VALUABLES (RADIOS, MONEY, ETC.) ARE NOT TO BE STORED OR LEFT IN LOCKERS. Lockers will be assigned to students in their second or fourth period locker lobbies. Please keep your locker combination confidential! It is understood that in the event of an emergency, the school administrators have the right to open any locker.

LOST & FOUND

Items need to be turned in and recovered at the front desk in the main office. Any unclaimed items will be donated to a local charity.

MESSAGES/PERSONAL DELIVERIES FOR STUDENTS

Messages will be taken from immediate family only. No personal deliveries will be accepted or should be made during school hours (i.e. gifts, flowers, etc.).

MOTOR VEHICLES/MOTORCYCLES AND OTHER STUDENT TRANSPORTATION

In keeping with the school board policy governing the use of cars by students during school hours, the following regulations have been adopted.

- 1) Students must possess a valid driver's license and proof of insurance in order to drive a motorized vehicle on the WWHS Campus. **Two student parking lots are on Fern Road, and Reser Road.**
- 2) All students' must have a valid campus driving pass on their vehicles in order to park on campus
- 3) All applications must have a parent/signature to be completed.
- 4) Student parking permits will be issued after the following items (a and b) are taken care of:
 - a) Fill out information sheet. (Make-Model-Year-Color-License number of vehicle or vehicles)
 - b) Free Parking permits may be picked up in the ASB Office after completing the application.**

PARKING PERMITS - Can be filled out online via our website

1. Vehicles without permits, the students will be subject to disciplinary actions.
2. Permits will be displayed from the rear view mirror of the vehicle.
3. Lost or stolen permits must be replaced.
4. Students loaning permits will lose their permit and be subject to disciplinary actions.
5. It is the student's responsibility to update their vehicle registration cards.
6. It is the student's responsibility to make sure the vehicle he/she drives to school has a permit that was issued for that vehicle.
7. Motorcycles will be registered in the same manner as other vehicles but a permit will not be issued to be physically placed on the motorcycle.
8. If cars are parked in a fire zone, they will be towed at owner's expense. Students are not to block the entrances or exits of the parking lots, driveways, or loading zones.

There is to be no student parking in **staff parking areas, reserved parking areas or front of the building visitor parking spaces.** There will be no warnings for students parking in the reserved areas. Students who park in Reserved/Visitor areas are subject to school disciplinary actions.

1. In cooperation with Walla Walla County there is to be **NO STUDENT PARKING** along Abbott Road in front of Walla Walla High School. Every student shall take advantage of the opportunity to park on school grounds to provide a safe learning environment for students and staff.
2. When parking in designated student parking areas, students are to follow proper parking procedures. These include parking between lines, pulling into parking spaces forward (not backing in), and occupying only one parking space. The owner of the vehicle will be responsible for all charges that may be incurred in the towing and impounding process ONLY as a last result.
3. Parking violations consequences are subject to disciplinary actions. Speed limits are 20 mph in a school zone and 10 mph in parking lots. The Sheriff's Department continually patrols the WWHS area and the WWPD.
4. Students are not permitted to ride in the back of trucks while on school property as it can endanger their safety.

Students parking off campus are held to the same parking requirements as if they were parking on campus.

PERSONAL PROPERTY

Walla Walla High School discourages bringing I-pods, mp3 players, cell phones, and large sums of money or anything of monetary or sentimental value to school. ***Walla Walla High School is not responsible for the loss or theft of personal property and cannot investigate all reports of theft.***

PUBLIC DISPLAY OF AFFECTION

Public display of affection (PDA) is inappropriate school behavior and is most often a cause of embarrassment to the observer. Kissing and prolonged physical contact will not be allowed. If a PDA is observed by staff and/or students, the individuals involved should be reminded of the policy and are expected to adjust their behavior accordingly. If the behavior is not corrected, the individuals should be reported to an administrator for appropriate discipline.

SCHOOL NURSE - CLINIC

The school nurse is on duty every day at the high school. Should a student become ill or injured during school hours, s/he **MUST GO TO CLASS AND THEN OBTAIN A HALL PASS** from the classroom teacher to go to the clinic. The Nurse keeps a record of all students seen.

SCHOOL NURSE - ACCIDENTS OR INJURIES

Please report accidents immediately to the teacher in charge. If not in a supervised area, report it immediately to the nearest teacher or administrator. If the accident requires immediate attention, contact the main office.

ALL students who need to leave school due to illness or injury MUST check out with the school nurse prior to leaving campus.

The Walla Walla School District is regulated by State Rulings (RCW 28A.210.260) regarding giving medication at school. These rulings do not allow students to take prescription or over-the-counter medication (cough drops, pain relievers, cold medicine, for example) in the school setting unless certain procedures are followed:

1. A current written authorization from the parent and health professional (*the health professional must be prescribing within the scope of their prescriptive authority*) must be completed and on file in the clinic.
2. The approved medication form is available from the school. The form outlines the amount of medication and time it is to be given, and requires both the doctor's and parent's signatures.
3. The medication must be in the original container and properly labeled.
4. Medication is to be brought to school by the parent. The medication will be counted and verified by the parent and assigned school personnel.

SCHOOL PICTURES

All students must have their picture taken regardless of whether or not you plan to purchase pictures. An ID card is provided to each student free of charge however, replacement cards will have a fee of \$5.00, at the ASB office.

SCHOOL VISITORS

The district welcomes and encourages visits to schools by parents and community members. All visitors except those attending scheduled school activities must immediately register at the office upon their arrival at a school.

Visitors will be asked the reason for their visit so that they may be appropriately accommodated. The district has adopted procedures for visitors requesting classroom observations, solicitations, meetings with staff members and deliveries to students. Visitations will be approved according to these procedures and depending on the scheduled activities taking place at the time of the visit. Building practice is for each visitor to be approved by the teacher and administrator with at least **24 hours' notice**.

TELEPHONES

Students will be allowed to use the student phone in the main office before and after-school and between classes as necessary. In case of an emergency during class time, a student with a teacher pass may use the phone in the main office. Students should consult with the classroom teacher regarding rules and expectations of cell phone use during class.

TRANSCRIPTS

Student transcripts will be forwarded to colleges or other schools only if all fees owed to the school are paid in full by the student. Requests for a transcript to be sent to a college can be made through the registrar in the main office.

STUDENT ATTENDANCE POLICY

WWHS School has an important responsibility to keep students and parents advised about attendance matters although the primary responsibility for regular school attendance ultimately lies with the student and his/her parents/guardian. Parents are obligated by law to provide for regular attendance by their children. The failure or refusal of a student to comply with written rules and regulations regarding school attendance is established by the school district and shall constitute sufficient cause for discipline. *EVERY STUDENT ATTENDING WALLA WALLA HIGH SCHOOL IS RESPONSIBLE TO ATTEND SCHOOL DAILY AND BE ON TIME TO CLASS WITH ALL NECESSARY MATERIALS. UNLESS DETERMINED BY SCHOOL ADMINISTRATION/NURSE OR PARENT/GUARDIAN AS BEING UNABLE TO ATTEND DUE TO DOCTORS ORDERS.*

GENERAL ATTENDANCE GUIDELINES

- 1) Appointments during the school day: **When it is necessary for a student to leave school for appointments (medical, dental, etc.) the student is to bring a note or appointment verification to the attendance office on the morning of the appointment. A parent may call the morning of the appointments as well.** A check out slip/verification form will be issued to the student at this time. Prior to leaving the campus, the student is to check out with his/her teacher and report to the attendance office and check out. It is expected the student will return to school immediately following the appointment with the signed verification slip. Upon the student's return to school, he/she must check in at the attendance office to receive an admit slip to class. Failure to follow these procedures will result in an unexcused absence.
- 2) Returning to school after an absence: When returning to school after an all-day absence, students **MUST** check at the main office to make sure the absence has been properly excused. When returning to school after missing part of the day, (including appointments, etc.) students must report to the attendance office.
- 3) Students living on their own: Any student living on their own must have a completed "On Their Own" form on file in the office. It is the responsibility of the student to contact the attendance office PRIOR to any absence or tardy.
- 4) Staying after regular dismissal time: Students may be required to remain after their regular dismissal time. In cases involving rural bus students, arrangements will be made in advance with the student's parents, if they will miss their regular bus ride.

- 5) Homework Assignments: After two missed school days, students wishing assignments should contact the attendance office. That office will contact teachers and secure the assignments. Students who have EXCUSED absences from school are to make up all schoolwork missed within a reasonable time as agreed upon by the student and teacher if credit for work missed is to be granted. It is the student's responsibility to arrange with the teacher for making up the work.
- 6) Student Attendance Related to Grades: Teachers who give participation points for discussions and in-class activities or any graded assignment will not provide make-up for these if a student's absence is unexcused. Unexcused absences may result in a lower grade than students with perfect attendance.
- 7) Attendance – Miscellaneous:
 1. Any student who presents false evidence, with or without the consent of his/her parent/guardian, in order to wrongfully qualify for an excused absence shall be subject to disciplinary actions.
 2. Students who must leave the campus after the start of their first class must check out through the attendance office. Students may leave the campus in a vehicle lunch time without checking out, providing he/she will be returning for afternoon classes. Any student walking home for lunch will need a written permission letter from their parent or guardian to be kept on file in the front office. If the student is not going to return for class after the noon hour, he/she must check out prior to leaving the campus.
 3. If an emergency arises while away from campus during lunch time that will prevent the student's return to class, the parent/guardian must contact the school immediately indicating the reason for the absence.
 4. Students needing to leave school because of illness or injury are to check out through the clinic. Parental permission will be secured by the clinic.
 5. Students who are removed from a class for any reason (attendance, behavior, etc.) must report to the office.
 6. A student who is temporarily excused from a class, regardless of the reason, must have a valid pass from the teacher.
 7. As the high school is dismissed earlier in the day than the middle schools, WWHS students are not to visit the middle schools while they are in session.

HOW TO EXCUSE AN ABSENCE

All absences are unexcused until cleared by a parent or guardian. Parents may either write a note or contact the school at 527-3020 within 72 hours upon your son/daughter return back to school so that the absent can be excused.

When a student is absent, it is his/her responsibility to get to the attendance office and check to see if the absence has been cleared. Students are to excuse their absence either before school, at noon, or after school in the attendance office. Students may also excuse their absence between classes as long as they arrive at the attendance office prior to the beginning of a class period. Students whose absences are not excused within 72 hours after their return to school will be subject to a loss of classroom daily points.

PRE-ARRANGING AN ABSENCE – “PRE TRIPS”

A “Pre-Trip” application is necessary for absences that do not fit under one of the first four categories of excused absences noted above. Application for an excused “Pre-Trip” will be considered when accompanied by a written request or a telephone call from the student's parents for a “Pre-Trip” application. This is made to the attendance office by the student and/or parent/guardian.

TARDY POLICY

Being on time is an important element of life. Arriving promptly to school will be expected of you. Tardiness not only hinders a student's ability to profit from instruction at the beginning of class, but they interrupt the teacher's instruction and the work of the students who made the effort to be on time. In addition, tardy students are interrupting other classes and the efforts of other students/friends to be to class on time. Chronic tardiness can lead to serious problems that impede a student's educational process.

Students are considered tardy if not seated in their assigned seat when the bell to begin class rings, or as modified by their teacher's expectations. If more than ten (10) minutes late, students are considered absent. A valid pass from a staff member will excuse lateness. Students who accrue 3 or more tardies in a class period **MAY** be issued a discipline referral and subsequent disciplinary actions: Teachers may have their individual tardy policy outline in their Syllabus given to students at the beginning of the term.

Walla Walla High-School Tardy Policy is as follows:

Students who receive **a written referral** from their teacher will be assigned;

- Detention, Community Service, and or parent conference.
- Students who are **referred to the office due to either problematic or chronic lateness** may be assigned a parent conference requested through the graduation review committee, (GRC).
- Detention will be served at the time and place deemed appropriate by administration during either lunch, after school or with the teacher who assigned detention.
- Failure to complete assigned detention may result in the doubling of detention and may lead to further disciplinary actions.

UNEXCUSED ABSENCE POLICY

BECCA BILL

According to state law school attendance is required for all children ages 8 – 17 if enrolled in public school RCW 28.A225. The Becca process is as follows:

- One **(1)** or three **(3)** unexcused absences – After a single unexcused absence, Walla Walla High School will contact the parents. This is generally done by phone or letter. After a third unexcused absence, Walla Walla High School is required to schedule a conference with the parent and student to discuss solutions to the truancy problem. If the child's parent does not attend the scheduled conference, the conference may be conducted with the student and the school official. However the parent shall be notified of the steps to be taken to eliminate or reduce the child's absence;
- At some point after the second and before the fifth unexcused absence, take data-informed steps to eliminate or reduce the child's absences.
- Five **(5)** unexcused absences – If a student has five **(5)** unexcused absences in a month, Walla Walla High School may take stronger steps to end the truancy problem. Walla Walla High School may file a petition with the Walla Walla Superior Court, enter into a written truancy agreement with the family, refer the family to a "community truancy board" if one exists, or take other reasonable action. A community truancy board is comprised of citizen or school volunteers who help to resolve individual truancy cases.
- Seven **(7)** and ten **(10)** unexcused absences – Court action is required when a student has seven **(7)** unexcused absences in a month or ten **(10)** in a year. The truancy law requires that school districts file a petition in Superior Court against the student, parent, or both. After a petition is filed, several things may happen with a student's case. Depending on the circumstances of each individual case, a student's petition may not be immediately heard in juvenile court.

SCHOOL PROCESS FOR REDUCING UNEXCUSED ABSENCES AND RE-ENGAGING STUDENTS

We believe we should foster a positive culture of learning here at Wa-Hi. We believe students should attend school. We believe that we are responsible to shape students into being responsible and law abiding members of society. We believe each student should be prepared for life, careers, and/or higher education.

All students who display the inability to attend school will go through the Graduation Review Committee (GRC) process below and the team of the student's teacher, students' counselor, and an administrator, intervention specialist, and or attendance secretary.

All discussion and recommendations will be determined through this process to get the student back on track. The Student support team has taken the lead in its efforts to reduce the level of student unexcused attendance.

Graduation Review Committee Format

PURPOSE: The purpose of the Graduation Review Committee is to discuss your attendance in a positive manner and determine how we can help you.

INTRODUCTIONS: Introduce those at the meeting.

REPORT ON ABSENCES: We have noticed that you have missed _____ period(s) six (6) times or more. This is based on the attendance in Skyward.

INTERVIEW: In order to better understand your situation, we would like you to share some information with us. Gain input from all those at the meeting.

Tell the committee more about your attendance and explain your side of the story. What would truly make you happy in life? Why go to school? What do you want to be when you grow up?
 What are some issues or things that have prevented you from coming to school?
 What are your strengths? What do you do well? What are you good at? What are the areas you need to address?
 Who is an adult at school to whom you connect like a favorite teacher/secretary/custodian? Who is a significant adult in your life? What is your favorite subject or something you find interesting here at WaHi?
 How can we help you? **OUTCOMES/RECOMMENDATIONS:** The team suggests the following positive interventions to help improve student success and life choices.

Option	Recommendation	Person Responsible	Follow-Up Date
A			
B			
C			
D			
E			

SCHOOL CONSEQUENCES FOR UNEXCUSED ABSENCES

May range from parent conference to the following below;

- Attendance Contract
- Graduation Review Committee meeting with Parent/Guardian, and student
- Schedule Change
- Change of Educational Setting
- Detention
- Check and Connect
- Community Service
- Referral to outside resources
- Referral to JJC for Truancy Court
- Other etc.

BULLYING, HARASSMENT & INTIMIDATION

Report it! [Safe Schools Alert](#) is our district's tip reporting service. If you have information about a threat to our safety, do our part and report it! And remember, you can remain anonymous.

Report Tips on:

- Bullying
- Intimidation
- Harassment
- Weapons
- Drugs
- Other

4 EASY WAYS

Visit <http://1057.alert1.us>

Email 1057@alert1.us

Call or Text your tips to 855-976-8772

Walla Walla High School strives to provide students with optimal conditions for learning by maintaining a school environment where everyone is treated with respect and no one is physically or emotionally harmed.

In order to ensure respect and prevent harm, it is a violation of district policy for a student to be harassed, intimidated, or bullied by others in the school community, at school sponsored events or when such actions created a substantial disruption to the educational process. The school community includes all students, school employees, school board members, contractors, unpaid volunteers, families, patrons and other visitors. Student(s) will not be harassed because of their race, color, religion, ancestry, national origin, gender, sexual orientation, including gender expression or identity, mental or physical disability, or other distinguishing characteristics.

Any school staff who observes, overhears or otherwise witnesses harassment, intimidation, or bullying or to whom such actions have been reported must take prompt and appropriate action to stop the harassment and to prevent its recurrence..

DEFINITIONS

Aggressor- is a student, staff member, or other member of the school community who engages in the harassment, intimidation, or bullying of a student.

Harassment, intimidation, or bullying- is an intentional electronic, written, verbal, or physical act that:

- Physically harms a student or damages the student's property
- Has the effect of substantially interfering with a student's education.
- Is so severe, persistent, or pervasive that it creates an intimidating or threatening educational environment.
- Has the effect of substantially disrupting the orderly operation of the school.

Conduct that is "substantially interfering with a student's education" will be determined by considering a targeted student's grades, attendance, demeanor, and interaction with peers, participation, and other indicators.

Conduct that may rise to the level of harassment, intimidation, and bullying may take many forms, including, but not limited to, slurs, rumors, jokes, innuendoes, demeaning comments, drawings, cartoons, pranks, ostracism, physical attacks or threats, gestures, or acts relating to an individual or group whether electronic, written, oral, or physically transmitted messages or images. There is no requirement that the targeted student actually possess the characteristic that is the basis for the harassment, intimidation, or bullying.

Incident Reporting Form- may be used by students, families or staff to report incidents of harassment, intimidation, or bullying. Forms are also available at the main office.

Retaliation- when an aggressor harasses, intimidates, or bullies a student who has reported incidents of bullying.

Staff- includes, but is not limited to, educators, administrators, counselors, school nurses, cafeteria workers, custodians, bus drivers, athletic coaches, advisors to extracurricular activities, classified staff, substitute and temporary teachers, volunteers, or paraprofessionals (both employees and contractors).

Targeted Student- is a student against who harassment, intimidation, or bullying has allegedly been perpetrated.

RETALIATION

Walla Walla High School prohibits acts of reprisal or retaliation against any person who reports an act of harassment, intimidation or bullying.

CAMPUS SECURITY

Campus Security personnel provide on-site security, engage students in a positive manner, and monitor student behavior. They also direct and control traffic, assist teachers when needed, aid school visitors, and patrol parking areas and the school building, including rest rooms. Security personnel will monitor cameras and complete various assigned tasks, reports, and minor investigations.

SEARCH AND SEIZURE

School authorities may seize any contraband substance or object the possession of which is illegal, or any material or object which violates school rules or poses a hazard to the safety and good order of the school. Students are not to bring these items to school or to any school-sponsored function.

Authority to Conduct a Search - The law allows school authorities to search students, their lockers, their motor vehicles and personal property when they have reasonable suspicion the student is in possession of illegal, unauthorized or contraband items or engaged in activities prohibited by school rules or by the law.

General Inspection - School authorities will be making general inspections of lockers or desks for purposes including but not limited to safety, cleanliness, retrieval of school material, and maintenance. General inspections shall not include searching personal items stored in lockers or desks, such as clothing, bags, or purses, unless reasonable suspicion exists.

Locker/Desk/Storage Area Inspections - All lockers and other storage areas provided for student use on school premises remain the property of the school district and are subject to inspection, access for maintenance, and search. No student shall lock or otherwise impede access to any locker or storage area except with a lock provided by or approved by school authorities. Unapproved locks shall be removed and destroyed.

Personal Searches - the student's person and/or personal effects (e.g., purse, book bag, etc.) may be searched when a school authority has reasonable suspicion to believe that the student is in possession of illegal, unauthorized or contraband items.

Motor Vehicle Searches - Motor vehicles that are driven by students and parked on or near school property during regular school hours or during school activities are subject to being searched when school officials have reason. Any student who refuses to submit to a reasonable search by school authorities will be subject to disciplinary action. School authorities may detain the student pending the notification and arrival of the student's parent/guardian(s) and/or law officials as appropriate.

POSITIVE BEHAVIOR INTERVENTION SUPPORT (PBIS)

The purpose of PBIS is to create a school & classroom environment where students & staff are safe, happy, and able to learn and teach to the best of their ability. PBIS supports a tiered approach to intervention and believes that every student is unique and should receive attention based on their needs and strengths.

One example of how students are recognized for their strengths is Wa-Hi's school-wide student recognition called Go BLUE (or school-wide expectations for behavior and academic involvement). Each month teachers select students based on their demonstration of WaHi's Go BLUE, which is an acronym for:

GO

Building positive connections

Leaders with skills for success

Understanding ourselves and others

Excellence in education

Postcards describing the student's success are created with copies presented to the student and to the parents. Students from each grade is selected as Student of the Month and honored with a picture on the WaHi website, a certificate of achievement, and staff members who has gone out of their way to recognize a worthy student is also recognized.

DISCIPLINE POLICY

Walla Walla High School is committed to maintaining a safe and distraction free school learning environment for students, employees, and visitors. When considering the level of discipline to be implemented, school authorities shall consider several factors including, but not limited to: student's attitude, severity of conduct, student's intent, effect on other students and/or staff, safety of other students and staff, mitigating circumstances, and student's discipline history.

WWHS STUDENT DISCIPLINE MENU

Parent Contact
Behavior Contract
Detention (Time-Out, Campus Clean-Up, Community Service)
In-School Suspension
Short term Suspension
Long term Suspension
Emergency Expulsion
Expulsion

All behavior incidents will be reviewed by the Student Support Team

RE-ENTRY INTERVIEW:

A re-entry interview is required between the student, guardian and administrator for all suspensions.

MINOR BEHAVIORS

Discipline incidents that can be **handled by the classroom teacher** and usually do not warrant a discipline referral to the office. Minor behaviors may include but are not limited to: tardiness to class, noncompliance, and minor disruptions to learning, etc

MAJOR BEHAVIORS

Discipline incidents that must be handled by the **administration are considered major behaviors**. These may include but are not limited to: physical fights, property damage, drugs, weapons, tobacco, etc.

CHEATING/PLAGIARISM

Cheating/Plagiarism is a serious offense and will be dealt with severely. Teachers may have specific consequences for their class(es), but when a student is referred to an administrator for discipline for cheating/plagiarism, parents will be notified and the student will receive a zero for the assignment. The Student may be subject to disciplinary action.

EMERGENCY REMOVAL

Students may be removed from class if their behavior results in a significant danger or disruption to learning environment.

PROGRESSIVE DISCIPLINE

Walla Walla High School is committed to maintaining a safe and distraction free school learning environment for students, employees, and visitors. When considering the level of discipline to be implemented, school authorities shall consider several factors including, but not limited to: student's attitude, severity of conduct, student's intent, effect on other students and/or staff, safety of other students and staff, mitigating circumstances, and student's discipline history.

VIOLATION OF TOBACCO/ALCOHOL/DRUGS RULES

When a student of Walla Walla High School violates the school tobacco, E-cigarette, alcohol, over the counter harmful substance, or drug policy, the following steps will be followed.

1. The student will be subject to disciplinary actions, and appropriate law enforcement officials will be notified. A parent-student conference with an administrator will be held. The school policy on tobacco, alcohol, or drugs will be explained. Consequences of the violation and the optional Tobacco Free Teens or Student Assistance Program will be explained and discussed.
2. If the student elects to participate in the Student Assistance Program, the student's disciplinary actions may be suspended. Student athletes should refer to the athletic handbook.
3. If the student elects to participate in the Student Assistance Program and, for any reason, doesn't complete the program, the consequence for the violation will revert to Disciplinary actions.

Repeat offenders will face progressively more serious consequences.

STUDENT ASSISTANCE PROGRAM

Students who have an alcohol or drug violation are encouraged to participate in the voluntary Student Assistance Program. The program may require an outside drug/alcohol assessment from an outside agency. **The student's counselor, intervention specialist, drug and alcohol coordinator, will assist in making the required arrangements with the student, and parent/guardian support.** Treatment will be recommended according to the outcome of the assessment. The disciplinary actions time for students entering the Student Assistance Program is reduced as incentive to treat a possible drug/alcohol problem and return them to classes as soon as possible. Students not completing the program will meet with an administrator and parents, as well as, being referred to the Student Support Team for further assistance. Students without a violation but recognize a personal need may self-select to enter the program. For more details contact 527-3020

***Note: A student receiving a suspension or expulsion for misconduct may be required to sign a Behavior Agreement/Contract upon reinstatement. The contract will include conditions that the student must agree to and be signed by both student and custodial parent. The suspension will continue until the contract conditions are reached and signed off by the student, parent, and administration. A student must be cleared by an administrator when they return from any suspension before they are able to attend their regular class schedule.**

STUDENT CONDUCT RULES

Students at Walla Walla High School are expected to abide by all policies, regulations as prescribed by the Walla Walla School Board & State Laws. These policies apply to every student in any of the following situations: immediately before or after school; while attending school during school hours; while attending any school event or activity, on campus or at other events, or anytime the district grounds are being used for a school activity. The consequences are progressive and may be modified at an administrator's discretion depending on the circumstances and the individual.

VIOLATION OF STUDENT CONDUCT RULES

Violations of Walla Walla Public Schools and/or Walla Walla High School rules and regulations shall constitute cause of Discipline which could include; Will subject to disciplinary actions. WAC 392-400-20, WAC 392-400-265, WAC 392-400-280, WAC 392-400-240, WAC 392-400-255, WAC 392-400-270, and WAC 392-400-285.

DISCIPLINE PROCEDURES FOR: MINOR & MAJOR OFFENSES (see Discipline Matrix pg. 23 & 24) Steps 1 & 2 below will be used to address minor and major offenses. Repeat offenses will result in progressive discipline. Office referral process is an important step of the process of making a change in the student's behavior. It's extremely important that the staff member filling out the referral has taken the necessary steps listed in the teacher actions prior to writing the referral. We understand that there are times when you are unable to take the needed steps.

1. Parent Contact – Teachers and staff shall contact parents regarding behavior that could become a discipline issue.
2. Detention-Teachers assign detention for Minor & Major offenses
Detention process:
 - Teacher notifies student to serve detention, explains why detention has been assigned.
 - Teacher collects student signature on the Discipline Referral as proof of student notification.
 - Teacher may fill out Office Discipline Referral to be filed & mailed.
 - Teacher emails student name to "wahidention@wwps.org".
 - Student reports to the front office at the beginning of 7th period or the end of the school day.
 - Supervisor takes attendance.

EMERGENCY REMOVAL

Students will be removed from class if their behavior falls into the following categories:

Defiance – refusal to follow reasonable requests from staff Examples:

1. Teacher asks student to remove hood. Student refuses.
2. Teacher asks student to change seats. Student refuses.
3. Teacher asks student to comply with the dress code. Student refuses.

Misconduct - Examples:

1. Possession of drugs, alcohol, weapons
2. Assault of staff or students
3. Bullying/Harassment
4. Vandalism
5. Threats to harm persons or property
6. Disruptive conduct

Emergency Removal Process:

1. Teacher contacts the main office for an Administrator/Security to escort student from class
2. Administration conferences with student and conducts investigation.
3. Administration contacts parents and determines consequences based on facts gathered by the investigation, the discipline matrix in the student handbook and student discipline history.

Walla Walla High School will continue to maintain a safe environment where all students can learn.

The following list is not exclusive of other behaviors for which a student may be disciplined, up to and including expulsion and notification of non-school agencies.

Note: A student receiving a suspension or expulsion for misconduct may be required to be a plan that will help reduce the behavior or eliminate the behavior that has caused the interference with the education process, Agreement/Contract upon reinstatement. The contract will include conditions that the student must agree to and be signed by both student and custodial parent. The suspension will continue until the contract conditions are reached and signed off by the student, parent, and administration.

WALLA WALLA HIGH SCHOOL DISCIPLINE RANGE OF SANCTIONS

Offense	School	District Contract Counselor and Intervention Specialist	Short-Term Suspension 1 – 10 Days	Long Suspension 11 – 45 Days	Emergency Expulsion	Expulsion	Criminal Prosecution (Inform SRO)
*Weapons/Firearms					Begin Here		X
*Fighting			Begin Here				X
*Assault			Begin Here				X
Threats		Begin Here					X
*Bullying/Harassment Intimidation		Begin Here					X
*Controlled Substance/Illegal Substances Possessions			Begin Here				X
*Controlled Substance/Illegal Substance Sales			Begin Here				X
Marijuana			Begin Here				X
Tobacco		Begin Here					X
*Burglary			Begin Here				X
Theft		Begin Here					X
*Robbery			Begin Here				X
Verbal Abuse	Begin Here						
*Arson			Begin Here				X
Malicious Mischief	Begin Here						X
Possession of Inappropriate Materials	Begin Here						X

Offense	School	District Contract Counselor and Intervention Specialist	Short-Term Suspension 1 – 10 Days	Long Suspension 11 – 45 Days	Emergency Expulsion	Expulsion	Criminal Prosecution (Inform SRO)
Extortion/Coercion		Begin Here					X
Falsification/False Statements	Begin Here						
Trespass	Begin Here						X
Computer Misuse	Begin Here						
Entering Another's Locker/Desk		Begin Here					X
Willful-Disobedience	Begin Here						
Gang Activity		Begin Here					X
Disruptive Devices	Begin Here						
Inappropriate Dress	Begin Here						
Truancy	Begin Here						
Tardiness	Begin Here						
Bus Misconduct	Begin Here						
Cheating	Begin Here						
Other Disciplinary Actions	Begin Here						X
Disorderly Acts	Begin Here						X
Public Display of Affection	Begin Here						

WALLA WALLA HIGH SCHOOL DISCIPLINE RANGE OF SANCTIONS

STATE AND FEDERAL REGULATIONS/SCHOOL BOARD POLICY

DEFINITION OF A GANG RCW 28A.600.455

- (1) A student who is enrolled in a public school or an alternative school may be suspended or expelled if the student is a member of a gang and knowingly engages in gang activity on school grounds.
- (2) "Gang" means a group which: (a) Consists of three or more persons; (b) has identifiable leadership; and (c) on an ongoing basis, regularly conspires and acts in concert mainly for criminal purposes.

GANG POLICY:

Walla Walla High School believes the presence of gangs or gang related activity threatens the education and safety of students and must not be tolerated. The color, style, and manner in which students wear their clothes, how they act, and what they say may lead others to suspect they are affiliated with a gang and/or endanger their fellow students and school staff. Walla Walla High School defines gang related activity or behavior as:

1. Wearing, possessing, using, distributing, or selling any clothing, jewelry, emblems, badges, bandanas, symbols, signs, graffiti, tattoos, or any other items that are evidence of membership in or association with a gang. Examples of this can include jerseys that contain numbers or insignias that represent known gang affiliation.
2. Committing any act, either verbal or non-verbal (gestures, handshakes, writing, etc.) showing membership in or an association with a gang, and/or to further the interest of any gang or gang related activity.
3. Gang style writing on or in notebooks, assignments, and or any other item or person at school will be considered a violation of this policy.
4. Graffiti is unacceptable in any form on personal items or school property.

State and Federal Requirements

Asbestos Management: In January 2013, the mandatory three-year inspection of the Walla Walla Public Schools facilities was successfully completed. This inspection is required by the Asbestos Hazard Emergency Response ACT (AHERA) of 1986. AHERA regulations also require that annual notification be given to teachers, workers, and the students' parents/guardians to update them on the status of asbestos in their schools and of the availability of the management plans. Walla Walla Public Schools conducts six-month periodic surveillance inspections in January and July to check the condition of the asbestos-containing building materials and the records are kept at Plant Facilities. The inspection reports are included in the updated copies of the AHERA Management Plans that are located in the district plant facilities office and district schools. For more information contact the Facilities Director (Asbestos Designated Person) for the district (1174 Entley Street, Walla Walla, WA 99362, 527-3018).

Child Custody (Policy 3126 - Child Custody): The person who enrolls a student in school is the residential parent/legal guardian of the student. The residential parent/ guardian is responsible for decisions regarding the day-to-day care and control of the student. Parents or legal guardians have rights to receive information contained in the school records concerning their child and to forbid or permit the disclosure of such information to others, subject to the authority granted to the residential parent/guardian. The district, unless informed otherwise, assumes that there are no restrictions regarding the nonresidential parents/guardians right to be kept informed of the student's school progress and activities. If restrictions are made relative to the above rights, the residential parent/guardian will be requested to submit a certified copy of the court order which curtails these rights. If these rights are questioned by the nonresidential parent/guardian, the issue will be referred to law enforcement authorities for resolution. Unless there are court-imposed restrictions, the nonresidential parent/guardian, upon request, will be given grade reports, notices of school activities, reports of disciplinary actions, or notices of teacher or principal conferences or summaries. If there is a court order on file with the district that restricts and/or prohibits any parent or other person from contact with a student at school or picking up a student from school, then the district will not permit the student to visit with or be released to that parent, or other person. The residential parents/guardians will have access to their children and their classrooms pursuant to RCW 28A.605.

Directory Information Policy (Policy 3233)

Under the Family Educational Rights and Privacy Act, “directory information” may be released to anyone, including the media, colleges and universities, and the military for educational purposes. “Directory information” includes: student’s name, address, age, birthplace, participation in officially recognized school events and programs, weight of athletic team members, awards, diplomas, photographs, and student work - both print and electronic, such as school publications, and web sites.

REQUEST TO PREVENT DISCLOSURE OF DIRECTORY INFORMATION: To prevent release of this information, you must inform Walla Walla Public Schools by using the “Request to Prevent Disclosure of Directory Information form (available online: www.wwps.org or at all school offices).

Under the No Child Left Behind Act of 2001, 20 U.S.C. § 9528, the military is entitled to request the names, telephone numbers and addresses of students unless the parent, guardian or eligible student requests that such information not be provided. You have the right under the above laws to choose whether your student’s information is released or not. Parents and eligible students considering withholding disclosure of directory information should evaluate the consequences of such a decision carefully.

The request to prevent disclosure of directory information will be honored for the current school year unless specifically revoked in writing. Continuing students must complete a new non-disclosure form each school year. Submission of this form will not affect directory information already published or released.

Internet Access by Students (Policy #2022 - Electronic Resources – Internet Safety): Each student attending Walla Walla Public Schools has the privilege of Internet access. This access is meant to serve as an extension of instructional materials to help meet curriculum goals. Teachers will provide appropriate supervision and will instruct students about their role as “digital citizens” and the etiquette and conduct expected in this global community. Students and staff will receive appropriate grade level training on internet and social media safety, as well as appropriate use of electronic devices.

Students will also receive instruction on appropriate use of electronic devices. Student pictures or names can be published on any public class, school or district website unless parents/guardians of students less than 18 years of age “opt out” in writing to the principal in accordance with district Directory Information Policy 3233.

Parents and guardians of minors are expected to assist the school by setting and conveying the standards that their son/daughter should follow when using the Internet. Misuse of the Walla Walla Public Schools Electronic Information Network may result in loss of access privileges, disciplinary action in compliance with existing district policy, or other legal or criminal action, including restitution, if appropriate.

PLEASE NOTE! A parent/guardian who does not want their student to participate in the use of the Internet as an extension of instructional materials and curriculum must notify the school principal in writing. The parent/guardian acknowledges that information and resources available to their student may be limited due to lack of Internet access. All users of this network are governed by the district Acceptable Use Guidelines which should be reviewed annually. These guidelines may be found at <http://tech.wwps.org> listed under LINKS – Internet Safety.

1. Students and staff should not reveal personal information -- including home address and phone number on web sites, blogs, podcasts, videos, social networking sites, wikis, or e-mail -- on any electronic medium.
2. Students and staff should not reveal personal information about another individual on any electronic medium without first obtaining permission.
3. Student pictures or names can be published on any public class, school or district website unless parents/guardians of students less than 18 years of age “opt out” in writing to the principal in accordance with district Directory Information Policy 3233.
4. Users, including students, should never meet people in person that they have contacted on the system without parent/guardian permission.
5. If students encounter dangerous or inappropriate information or messages, they should notify the appropriate school authority.

Internet Safety – Instruction Overview

1. Age appropriate materials will be made available for use across grade levels.
2. Training on online safety issues and materials implementation will be made available for administration, staff and families.

Family Educational Rights and Privacy Act (Policy #3231 - Student Records): The district shall maintain those records necessary for the educational guidance and/or welfare of students, for orderly and efficient operation of schools, and as required by law. The parent or eligible student has a right to: 1) Inspect and review the student's education records; 2) Request amendment of the student's education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student's privacy or other right; 3) Consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that the Act and regulations in this part authorize disclosure without consent; 4) File with the U.S. Department of Education a complaint under Section 99.64 concerning alleged failures by the agency to comply with the requirements of the Act.

Drug Free Schools (Policy #5201 - Drug Free Schools, Community and Workplace): The Federal Drug Free Schools and Communities Act requires all school districts to communicate to their employees, students, and parents the necessity of maintaining a drug-free working and learning environment. This requirement places emphasis on conveying to students, employees, and parents the standards of conduct that are applicable to students and employees regarding illicit drugs and alcohol. Compliance with the following standards of conduct is mandatory.

1. The unlawful possession, use, sale or distribution of alcohol or illicit drugs by students and/or employees on school district property or as part of any school district activity is wrong and harmful. It is strictly prohibited and will not be tolerated under any circumstances.
2. Violation of this policy or any other district policy prohibiting drug or alcohol activity will subject students to disciplinary action (consistent with district discipline policies and local, state, and federal laws). Disciplinary action may include expulsion, completion of an appropriate rehabilitation program or referral for prosecution.
3. Violation of this policy or any other district policy prohibiting drug or alcohol activity by employees, consistent with any applicable Collective Bargaining Agreement, will subject employees to disciplinary action (consistent with local, state, and federal laws). Disciplinary action may include termination of employment, completion of an appropriate rehabilitation program or referral for prosecution.
4. The district will provide information about any available drug and alcohol counseling and rehabilitation and re-entry programs that are available to students and/or employees.

COMPREHENSIVE NONDISCRIMINATION STATEMENT - Policies 3205 and 3210

The Walla Walla School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression, gender identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The Walla Walla School District will also take steps to assure that national origin persons who lack English language skills can participate in all education programs, services and activities. For information regarding translation services or transitional bilingual education programs, contact (509) 527-3000. The following employees have been designated to handle questions and complaints of alleged discrimination:

Civil Rights Compliance Coordinator

Title IX Coordinator

Liz Campeau, Director of HR

364 S. Park Street
Walla Walla, WA 99362
(509) 527-3000
lcampeau@wwps.org

Section 504/ADA Coordinator

Christy Krutulius, Exec Director
of Teaching and Learning
364 S. Park Street
Walla Walla, WA 99362
(509) 527-3000
ckrutulis@wwps.org

You can report discrimination and discriminatory harassment to any school staff member or to the district's Civil Rights Coordinator, listed above. You also have the right to file a complaint (see below). For a copy of your district's nondiscrimination policy and procedure, contact your school or district office or view it online here: <http://www.wwps.org/district/information/school-board/policies>.

SEXUAL HARASSMENT

Students and staff are protected against sexual harassment by anyone in any school program or activity, including on the school campus, on the school bus, or off-campus during a school-sponsored activity.

Sexual harassment is unwelcome behavior or communication that is sexual in nature when:

- A student or employee is led to believe that he or she must submit to unwelcome sexual conduct or communications in order to gain something in return, such as a grade, a promotion, a place on a sports team, or any educational or employment decision, or
- The conduct substantially interferes with a student's educational performance, or creates an intimidating or hostile educational or employment environment.

Examples of Sexual Harassment:

- Pressuring a person for sexual favors
- Unwelcome touching of a sexual nature
- Writing graffiti of a sexual nature
- Distributing sexually explicit texts, e-mails, or pictures
- Making sexual jokes, rumors, or suggestive remarks
- Physical violence, including rape and sexual assault

You can report sexual harassment to any school staff member or to the district's Title IX Officer, who is listed above. You also have the right to file a complaint (see below). For a copy of your district's sexual harassment policy and procedure, contact your school or district office, or view it online here:

<http://www.wvps.org/district/information/school-board/policies>

COMPLAINT OPTIONS: DISCRIMINATION AND SEXUAL HARASSMENT

If you believe that you or your child have experienced unlawful discrimination, discriminatory harassment, or sexual harassment at school, you have the right to file a complaint.

Before filing a complaint, you can discuss your concerns with your child's principal or with the school district's Section 504 Coordinator, Title IX Officer, or Civil Rights Coordinator, who are listed above. This is often the fastest way to resolve your concerns.

Complaint to the School District

Step 1. Write Out Your Complaint

In most cases, complaints must be filed within one year from the date of the incident or conduct that is the subject of the complaint. A complaint must be in writing. Be sure to describe the conduct or incident, explain why you believe discrimination, discriminatory harassment, or sexual harassment has taken place, and describe what actions you believe the district should take to resolve the problem. Send your written complaint—by mail, fax, email, or hand delivery—to the district superintendent or civil rights compliance coordinator.

Step 2: School District Investigates Your Complaint

Once the district receives your written complaint, the coordinator will give you a copy of the complaint procedure and make sure a prompt and thorough investigation takes place. The superintendent or designee will respond to you in writing within 30 calendar days—unless you agree on a different time period. If your complaint involves exceptional circumstances that demand a lengthier investigation, the district will notify you in writing to explain why staff need a time extension and the new date for their written response.

Step 3: School District Responds to Your Complaint

In its written response, the district will include a summary of the results of the investigation, a determination of whether or not the district failed to comply with civil rights laws, notification that you can appeal this determination, and any measures necessary to bring the district into compliance with civil rights laws. Corrective measures will be put into effect within 30 calendar days after this written response—unless you agree to a different time period.

Appeal to the School District

If you disagree with the school district's decision, you may appeal to the school district's board of directors. You must file a notice of appeal in writing to the secretary of the school board within 10 calendar days after you received the school district's response to your complaint. The school board will schedule a hearing within 20 calendar days after they received your appeal, unless you agree on a different timeline. The school board will

send you a written decision within 30 calendar days after the district received your notice of appeal. The school board's decision will include information about how to file a complaint with the Office of Superintendent of Public Instruction (OSPI).

Complaint to OSPI

If you do not agree with the school district's appeal decision, state law provides the option to file a formal complaint with the Office of Superintendent of Public Instruction (OSPI). This is a separate complaint process that can take place if one of these two conditions has occurred: (1) you have completed the district's complaint and appeal process, or (2) the district has not followed the complaint and appeal process correctly.

You have 20 calendar days to file a complaint to OSPI from the day you received the decision on your appeal. You can send your written complaint to the Equity and Civil Rights Office at OSPI:

Email: Equity@k12.wa.us | **Fax:** 360-664-2967

Mail or hand deliver: PO Box 47200, 600 Washington St. S.E., Olympia, WA 98504-7200

For more information, visit www.k12.wa.us/Equity/Complaints.aspx, or contact OSPI's Equity and Civil Rights Office at 360-725-6162/TTY: 360-664-3631 or by e-mail at equity@k12.wa.us.

Other Discrimination Complaint Options

Office for Civil Rights, U.S. Department of Education

206-607-1600 | TDD: 1-800-877-8339 | OCR.Seattle@ed.gov | www.ed.gov/ocr

Washington State Human Rights Commission

1-800-233-3247 | TTY: 1-800-300-7525 | www.hum.wa.gov

Discrimination, Harassment, Intimidation and Bullying Prohibited (Policy #3207 - Unlawful Discrimination, Harassment Intimidation, and Bullying — including cyber-bullying — Prohibited):

Harassment, Intimidation and Bullying (Policy #3207 - Prohibition of Harassment, Intimidation and Bullying): The District is committed to a safe and civil educational environment for all students, employees, parents/legal guardians, volunteers, and patrons that is free from harassment, intimidation or bullying.

"Harassment, intimidation or bullying" means any intentionally written message or image - including those that are electronically transmitted - verbal, or physical act, including but not limited to one shown to be motivated by race, color, religion, ancestry, national origin, gender, sexual orientation, including gender expression or identity, mental or physical disability or other distinguishing characteristics, when an act: Physically harms a student or damages the student's property; Has the effect of substantially interfering with a student's education; Is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment; Has the effect of substantially disrupting the orderly operation of the school. Reporting procedures are available on the district web site (www.wwps.org) and by contacting Building Administrators or the District Office.

Homeless Students: Enrollment Rights and Services (Policy No. 3115) To the extent practical and as required by law, the district will work with homeless students and their families to provide stability in school attendance and other services. Special attention will be given to ensuring the enrollment and attendance of homeless students not currently attending school.

Homeless students will be provided district services for which they are eligible, including Head Start and comparable pre-school programs, Title I, similar state programs, special education, bilingual education, vocational and technical education programs, gifted and talented programs and school nutrition programs.

Special Education (Policy #2161- Special Education and Related Services for Eligible Students): If your child has a mental, physical, or developmental impairment or disability that has a major impact on learning, seeing, hearing, breathing, speaking, working, and caring for oneself or performing manual tasks, s/he may be eligible for special education, related services and/or specialized educational accommodations. For more information, to refer your child for screening, or to make your youngster a focus of concern, please contact the Special Programs Department at 364 South Park, 527-3000. The eligible age range is from birth to 21 years.

Parent Notification: Response to Intervention (RTI)

Response to Intervention (RTI) is a way of organizing instruction and assessment that has two purposes:

- 1.) To identify children needing help in reading, math, writing, and prevent the development of serious learning problems; and
- 2.) To identify children who, even when given extra help, make very limited progress. Research has shown that these children sometimes have a learning disability.

Services and strategies our district provides to ensure all children are learning: **Tier I:** The student receives core instruction from their general education teacher at a particular age or grade level.

Tier IIa: The student receives research based interventions used with students whose progress places them at some risk for not meeting instructional goals and whose skill needs are easily grouped with other students of similar needs.

Tier IIb: The student receives individualized research based interventions used with students whose progress places them at high risk for not meeting instructional goals and whose skill needs are so unique as to require individualized instructional approaches.

Progress monitoring will be conducted on all students to identify the effectiveness of the intervention and make adjustments accordingly.

When children continue to have difficulty: The school will keep you informed of your child's progress. If you and the school have tried several interventions, and progress continues to be limited, you may be asked to give consent for an evaluation. The purpose of such an evaluation is to determine what your child's educational needs are, and to consider whether your child may have a learning disability. A parent may request an evaluation for special education services at any time, including any stage of the RTI process. To request a special education evaluation, contact your building learning specialist or school counselor.

Students' Rights and Responsibilities (Policy #3200 - Students Rights & Responsibilities)

In order to maintain and advance the district's mission, it shall be the responsibility and duty of each student to pursue his/her course of studies, comply with written rules of the district which are adopted pursuant to and in compliance with

WAC 392-400, RCW 28A.04.132, RCW 28A.305.160, RCW 28A.600.010, RCW 28A.600.200 and submit to reasonable corrective action or punishment imposed by the district and its agents for violation(s) of such rules.

No student shall be deprived of the right to an equal educational opportunity without due process of the law. Detailed information concerning students' rights, responsibilities, discipline, disciplinary action and due process may be found in Walla Walla School Board Policy and Procedures 3200 and WAC 392-400.

The Procedures that contain WAC 392-400 and information regarding student due process may be obtained upon request during business hours at the principal's office at each school building or by contacting the Personnel Department at the Walla Walla Public Schools Administration Building at 364 South Park.

Tobacco Free Schools and Grounds (Policy #4215 - Use of Tobacco on School Property): The Board of Directors of the Walla Walla School District recognizes that the use of tobacco may create a health hazard for tobacco users as well as non-users. In order to protect the health of students, staff, and the general public, and to provide a healthy working and learning environment, the Walla Walla School District prohibits the use of tobacco products on school district property or in school district buildings.

Smoking or use of any kind of lighted pipe, cigar, cigarette, electronic smoking/vapor devices, or any other lighted smoking equipment, material, or smokeless tobacco products shall be prohibited on all district property, other properties leased or rented to the Walla Walla School District for any educationally related purpose, and in district-owned vehicles.

THIS POLICY INCLUDES PUBLIC ATTENDANCE AT ALL EXTRACURRICULAR AND ATHLETIC EVENTS.

Compulsory Attendance

(Policy #3110 - Qualification of Attendance & Placement & Policy #3121 - Compulsory Attendance):

Children eight years of age and children under eighteen years of age are required by law to attend private or public school. Children six or seven years of age are required to attend private or public school once they have been registered for school.

Under certain circumstances, children who are at least sixteen and less than eighteen years of age may be excused from further attendance at school. The superintendent shall exercise his or her authority to grant exceptions. A resident student who has been granted an exception retains the right to enroll as a part-time student and shall be entitled to take any course and receive any ancillary services offered by a public school to full-time students.

Excused and Unexcused Absences (Policy #3122 - Excused & Unexcused Absences): Regular school attendance is necessary for mastery of the educational program provided to students of the district. Students at times, may appropriately may be absent from class. The following principles will govern the development and administration of attendance procedures within the district:

The following are valid excuses for absences:

1. Participation in a district or school approved activity or instructional program;
2. Illness, health condition or medical appointment (including, but not limited to, medical, counseling, dental or optometry);
3. Family emergency, including, but not limited to, a death or illness in the family;
4. Religious or cultural purpose including observance of a religious or cultural holiday or participation in religious or cultural instruction;
5. Court, judicial proceeding or serving on a jury;
6. Post-secondary, technical school or apprenticeship program visitation, or scholarship interview;
7. State-recognized search and rescue activities consistent with RCW 28A.225.055;
8. Absence directly related to the student's homeless status;
9. Absence resulting from a disciplinary/corrective action. (e.g., short-term or long-term suspension, emergency expulsion); and
10. Principal (or designee) and parent, guardian, or emancipated youth mutually agreed upon approved activity.

The school principal (or designee) has the authority to determine if an absence meets the above criteria for an excused absence.

If an absence is excused, the student will be permitted to make up all missed assignments outside of class under reasonable conditions and time limits established by the appropriate teacher. In participation type classes, a student's grade may be affected because of the student's inability to make up the activities conducted during a class period.

Unexcused: Absences not noted above may be considered as unexcused absences. A student's grade may be affected if a graded activity or assignment occurs during the period of time when the student is absent. Due process procedures as established in Policy #3200 will be followed. It will be the responsibility of the building principals and certificated staff to enforce the district's attendance policies and procedures. Because the full knowledge and cooperation of students and parents is necessary for the success of the policies and procedures, procedures will be disseminated broadly and made available to parents and students annually.

The school will notify a student's parent/guardian in writing or by telephone whenever the student has failed to attend school after one unexcused absence within any month during the current school year. A conference with the parent/guardian will be held after two unexcused absences within any month during the current school year. Should the child's unexcused absences continue, the Interagency Truancy Committee will be asked to take corrective action up to and including petitioning the court system for assistance.

Public Disclosure (Policy #4040 - Public Access to district records): Parents may make public records requests under the Washington Public Disclosure Act, chapter 42.17 RCW, regarding school employee discipline.

Removal of Students from School Premises (Policy #3124 - Removal/Release of Student During School Hours): Except in cases of emergency, court order or arrests, schools will obtain written authorization from custodial parents, parents or guardians before permitting the removal of any child from school grounds or buildings. Written authorization will also be required for students to participate in a field trip outside of the district. Custodial parents, parents or guardians will be notified immediately anytime it is necessary to allow a student to be removed without their written authorization.

Custodial parents, parents or guardians will be notified in advance by the school concerning any scheduled activities that will take the student away from the school site and be given the opportunity to request that their students be excused from participation.

School Visitors (Policy #4200 - Safe and Orderly Learning Environment): The district welcomes and encourages visits to schools by parents and community members. All visitors except those attending scheduled school activities must immediately register at the office upon their arrival at a school. Visitors will be asked the reason for their visit so that they may be appropriately accommodated. The district has adopted procedures for visitors requesting classroom observations, solicitations, meetings with staff members and deliveries to students. Visitations will be approved according to these procedures and depending on the scheduled activities taking place at the time of the visit.

Suicide Prevention (Policy 2145)

This policy ensures the district has a plan in place for recognizing, screening, referring and responding to students in emotional and behavioral distress.

Weapons (Policy #4210 - Regulation of Dangerous Weapons on School Premises): Students who are found in possession of weapons on school property are subject to a one-year mandatory expulsion, subject to appeal and notification of law officials and parents.

SCHOOL DRESS CODE: School Board Policy 3224. RCW 28A.320.140

Walla Walla High School looks upon the district dress code policy as one of the key components of the educational process.

Purpose of Dress Code Policy

- o To reduce disruptions to educational process
- o To promote healthy and safe learning environment
- o To develop school to work transitional skills

How does violation of dress code disrupt educational process?

- o Cause others to feel uncomfortable
- o Distracts from the learning task on hand
- o Offends other students and staff members
- o Creates physical hindrance participating in the learning activities

How does violation of dress code cause safety issues?

- o Certain attire can result in injury to self or others (example: chains, sagging pants, spikes, gang related attire etc.)

How does dress code help develop school to work transitional skills?

- o Promotes appropriateness to fit the environment
- o Promotes modesty
- o Promotes personal hygiene

Consequences for Dress Code Violation: Teachers, staff, and administration will determine whether or not the dress code standards are being met.

- o The student will be asked to adjust clothing. Incident reported to administration.
- o On second offense, the student will be sent to the office where the student will be asked to change his/her clothes by calling parents to provide a change of clothes, or wear school issued attire. Student may subject to disciplinary actions.
- o If student is sent to the office the THIRD time, the administration will follow the discipline steps for non-compliant student.

In order to provide guidance for parents and students, the following are some general dress guidelines to be followed. The following example is a list of items that are considered inappropriate or cause a disruption to the educational environment: Bizarre or immodest dress or grooming which disrupts the teaching –learning atmosphere will not be allowed. A student’s clothing may be a distraction to the learning environment or create a safety hazard. Due to safety precautions, all jewelry must be removed for physical education and sports.

- A. Pants worn below the waistline and extremely oversized clothing are not allowed.
- B. Headbands, hairnets, bandanas (rags), web or cotton belts or ropes are prohibited
- C. No chains, spikes or any object that could be used as a weapon.
- D. Gang-related tattoos, permanent or temporary, must be covered.
- E. Piercings that may be a danger to self or others.
- F. Garments that discriminate against gender, race or nationality will not be worn.
- G. No gang related jerseys as determined by administration.
- H. No clothing that may be gang related.
- I. Attire with obscene, suggestive, or tasteless slogans will not be worn in any form.
- J. Clothing with drug/alcohol/tobacco logos or any clothing that infers drug or alcohol use.
- K. Strapless, narrow strap clothing, halter tops, spaghetti straps, see-through tops, or low-cut tops. All tops must cover the chest (no cleavage showing), belly, sides, and midriff and strap must be at least 2 fingers wide.
- L. No underwear should be exposed or worn as an outer garment - top or bottom.
- M. Tops worn must be long enough to tuck in or to cover the belt line; no bare midriffs are permitted.
- N. Specific classes may require certain types of clothing, i.e. physical education, vocational, lab classes.
- O. Shoes must be worn at all times.
- P. Skirts, shorts, or dresses deemed inappropriate by school administration.
- Q. Necklaces or bracelets with sharp points of any kind.

PHILOSOPHY OF ATHLETICS AT WALLA WALLA HIGH SCHOOL

The Walla Walla community takes great pride in the success and achievements of their athletic teams and members. At Walla Walla High School, students have the opportunity to participate in a variety of individual and team interscholastic activities. Student athletes have the opportunity to learn, develop, and practice skills by extending their abilities through the athletic program. The purpose of athletics is to enhance and contribute towards the overall education of each student athlete. Similar to the curricular program, we hope to offer a sound educational environment where appropriate methods of instruction are used. It is also recognized that a well-organized and well-conducted athletic program is a potent factor in the morale of a school student body and an important phase of good community-school relations.

Athletics and interscholastic sports are not extracurricular activities. They are an extension of the total educational program and are viewed as co-curricular. The rewards that accrue to students as a result of their participation in activities are well documented and extremely positive. Students who participate in comprehensive co-curricular programs benefit socially, physically, mentally and emotionally.

The success of the program is dependent upon the quality, commitment and dedication of the personnel employed in the program. As coaches, the success of our programs will be based on the ability of each student athlete to gain positive experiences in the following areas: teamwork, discipline, goal setting, academic achievement, cooperation, and competitive desire. Winning may be important but not as important as the athletes who participate in the programs and their efforts to improve and be team players.

RISK MANAGEMENT

Our coaches are committed to doing everything possible to minimize your student's chance of injury. We have carefully reviewed the coaching techniques with student safety as the primary concern. We are confident that methods of teaching skills and fundamentals are sound and safe. All of our coaches and trainers have current first aid and CPR certification. They have received training in dealing with medical emergencies and blood borne pathogens.

We want to remind you that there is always the risk of serious injury, serious illness, paralysis or even death in interscholastic athletics. However, studies by agencies such as the National Federation of State High School Associations have shown the frequency of catastrophic injuries to high school students is no greater in interscholastic athletics than it is in daily living. Through emphasis on injury prevention, rule changes, and coaching skills, we are attempting to keep this frequency of injury as low as possible.

Any student participating in competitive athletics is required by Walla Walla School District to have accident insurance in force. Families may purchase school insurance through Myers Stevens (www.myers-stevens.com) to meet the minimum requirements for participation in athletics programs. Families who have private insurance for their students, that meet the minimum requirement, need not purchase the school insurance. Families using private insurance will be asked to furnish the Name of their insurance company and the number of their insurance policy and group. Please contact the athletic department or coaching staff if you have any questions or concerns about our program.

RULES AND REGULATIONS FOR WALLA WALLA HIGH SCHOOL ATHLETES

Students who participate in the athletic program of Walla Walla High School must comply with all rules and regulations governing the sports in which they participate. These include the rules and regulations of Walla Walla School District, Walla Walla High School, Walla Walla School District Athletic Department, Yakima Valley Interscholastic Activity Association (YVIAA), Washington Interscholastic Athletic Association (WIAA), the Mid-Columbia Conference League, and any special rules that each individual coach deems necessary for the safe and successful operation of his/her sport.

WIAA / WALLA WALLA SCHOOL DISTRICT STANDARDS FOR ATHLETICS

A. Student eligibility criteria - All contestants must be eligible under the rules of the Washington Interscholastic Activities Association to participate in an interscholastic contest. For more information, please visit wiaa.com.

B. Age limits - The student shall be under 20 years of age on September 1 for the fall sports season, on December 1 for the winter sports season, and on March 1 for the spring sports season.

C. Student member of a school - An individual must be a regular member of the school he/she represents in order to participate in an interscholastic athletic activity. An individual is a "regular member" of a school if he/she is enrolled half time or more, exclusive of interscholastic athletic activities.

D. Running Start/AEP/Home School students - Students contemplating Running Start, AEP, or any other programs need to carefully check their athletic eligibility before enrolling in the program. Running Start students must comply with WIAA standards of attendance. **All students involved in any of the above programs must comply with the same eligibility standards as students attending high school on a full time basis.**

E. Scholarship - In order to maintain athletic eligibility during the current nine (9) weeks, the student shall maintain passing grades in a minimum of five (5) full-time subjects. Grades will be monitored periodically to ascertain a student's academic eligibility. A student shall have passed at least five (5) full-time subjects in the immediately preceding nine (9) weeks/semester in order to be eligible for competition at the beginning of the following quarter/semester.

F. Transferring and Foreign Exchange Students - In order to be eligible, the student must live with parent(s) or legal guardian(s) within the bounds of Walla Walla School District or comply with WIAA rule 18.11.0. Any student who is not eligible because of the Residence Rule will be allowed to compete only below the varsity level.

G. Previous Semester - The student shall have been in regular attendance in an elementary, intermediate, middle school, junior high, or high school during the semester immediately preceding the semester in which the contest is held.

H. Regular Attendance - The student shall be enrolled and in regular attendance within the first 15 school days in a semester, 10 school days of a trimester, or at the start of the current semester in order to participate in interscholastic contests during the current semester.

I. Physical Examinations - Prior to approval for participation in interscholastic athletic activities a student must undergo a thorough medical examination and be approved for interscholastic competition by a medical authority licensed to perform a physical examination. Physical examinations are good for 24 months from the date of the examination. Physical must not expire before the end of the athlete's sport season. To resume participation following an illness and/or injury requiring medical care, a participating student must obtain a written release from a physician.

J. Season's Limitation - After entering or being eligible to enter the ninth grade, a student shall have no more than four (4) consecutive years of interscholastic eligibility.

K. Non-School Participation - During any sport season after joining a school squad, students may participate in non-school athletic activities, provided they do not miss a team practice or scheduled contest and they have the approval of their school coach. Exception maybe allowed if such activity does not adversely affect the performance of the athlete in practice and/or competition in the judgment of the coach and/or district athletic director.

AMATEUR STANDING RULES

WIAA Rule 18.23.0 states that students representing a school in an interscholastic sport must be an amateur in that sport. An amateur student athlete is one who engages in athletics for the physical, mental, social and educational benefits and to whom athletics is an avocation and not a source of financial reward. In order to maintain amateur standing in those activities under WIAA jurisdiction, the student athlete:

1. May not accept merchandise or in-kind gifts of more than \$300 in fair market value per sport during any one calendar year August 1st through July 31st.
2. May not accept reduced membership fees or reduced user fees from an athletic club, recreation center, golf courses- these do not count as an in-kind donation.
3. May not accept cash awards.
4. May not enter competitions under a false name.
5. May not accept payment of expense allowances over the actual and necessary expenses for the athletic trip.
6. May not sign or have ever signed a contract to play professional athletics in that sport.

TRAVEL RULES

Transportation to and from athletic contests will be provided by the Walla Walla School District whenever possible. When school district transportation is not available, parents/guardians are responsible for providing transportation for their child to and from practice and game sites within the Walla Walla valley.

1. All student athletes must travel to and from athletic contests with the team and in the transportation provided for this purpose. Parent/guardian permission and coaches approval is needed to release student from this regulation. Students may be released only to their parents/guardians
2. Team members will remain with the team and under supervision of the school and the coach when attending away contests.
3. Team members are expected to conduct themselves according to standards of their school and coach while traveling to and from contests and on overnight trips.
4. Athletes will dress according to the standards of the school and coach on all athletic trips.
5. No beverage containers or beverages will be allowed on travel vehicles unless special permission is granted by the coach and bus driver.
6. Athletes will follow established district and athletic department rules for students riding school buses.

EQUIPMENT RULES

1. Athletes are responsible for all school equipment checked out to them. They are expected to keep it clean and in good condition. The coach will inform participants at the beginning of the season regarding the athletic department laundry services and care of the equipment.
2. Loss of issued equipment or unnecessary damage to equipment will be the student's financial obligation. Until this obligation is fulfilled, the athlete will not be allowed to receive awards for that sport or be a member of another school athletic team. Issued equipment or clothing is to be worn only while participating with the team in a sanctioned practice or during scheduled contests. It is not to be worn in Physical Education classes or for personal use.

ATTENDANCE REGULATIONS

Students involved in athletics will be subject to the following Walla Walla High School Athletic Department attendance rules and regulations:

1. Regular and prompt attendance at all practices. If it is necessary to be absent from, or late to practice, common courtesy dictates that the coach must be notified in advance by the athlete.
2. Athletes who have an absence for any part of the school day are not eligible to compete or practice on that day unless special permission is granted by the administration.
3. If the student leaves school or class during the day because of illness, he/she will not be eligible to compete or practice on that day unless permission is granted by the administrator in charge of attendance or the Athletic Director.
4. If illness or injury requires a doctor's care, written permission must be obtained from the doctor prior to resuming participation on an athletic team.

CONDUCT RULES

The following acts by a student athlete shall result in disciplinary action by the coach:

1. The use of profane or obscene language or acts of vulgarity.
2. Any acts of bullying, intimidation or harassment.
3. Acts of poor sportsmanship such as showing disrespect for your opponents, cheating, and lack of courtesy.
4. Acts of inappropriate conduct and citizenship on or off campus. Refer to the athletic contract for specifics.
5. WIAA rules require student athletes ejected from a contest to sit out the next contest. A second ejection means the athlete is ineligible to compete for the remainder of that sport season.

ATHLETIC RULES AND REGULATIONS

The following acts by a student athlete during an athletic season shall constitute immediate removal from the team until a meeting can be held with the student athlete, the student athlete's parents, and the athletic director. An athletic season begins on the day the student registers for the sport. The season ends with the last official team activity.

1. Student athletes using or in possession of alcoholic beverages.
2. Student athletes using or in possession of tobacco products.
3. Student athletes using or in possession of legend drugs or steroids, as defined by the laws of the State of Washington.
4. Student athletes using or in possession of unidentifiable drugs as determined by the Physicians' Desk Reference.
5. Student athletes who are with minors and/or attend parties where alcoholic beverages, tobacco products or narcotics are being served or consumed by minors. Student athletes who inadvertently find themselves in this type of situation are expected to leave immediately or they will be in violation of the athletic training code.

ANTI HAZING POLICY

The Walla Walla School District (WWSD) recognizes that membership in extracurricular and co-curricular student organizations can significantly enhance the learning and growth of students. In accordance with state and federal laws, the WWSD adamantly prohibits any form of hazing by any student extracurricular or co-curricular organizations. All new member orientation, initiation activities, and other group activities are expected to refrain from hazing in any form. We believe in forming positive mentoring activities, meant to uplift students.

No student activity, student team, individual student, volunteer, or employee shall conduct nor condone hazing activities. Hazing activities are defined as any action taken or situation created, intentionally, whether on or off WWSD property, to produce mental or physical discomfort, embarrassment, harassment, or ridicule.

Any individual or organization suspected of authorizing or tolerating the occurrence of a hazing incident will be subject to an investigation by either the WWSD or law enforcement officials. The investigation may be

followed by formal charges or a formal disciplinary hearing in accordance with the student or employee conduct due process procedures outlined in the WWSD policies and procedures and/or contracts. The express or implied consent of participants or victims will not be a defense.

All student organizations that are part of the WWSD must agree to the rules and policies of the WWSD. The acceptance of this agreement will allow the organization to exist and represent their school and district.

VIOLATIONS OF RULES AND REGULATIONS

Violations of rules and regulations for Walla Walla High School student-athletes shall constitute cause for alternative corrective action, discipline, suspension, and/or expulsion pursuant to the appropriate governing authority. Violations are accumulative from year to year.

Student athletes who violate the Walla Walla High School discipline policy will be subject to corrective action under that policy. The corrective action may include suspension or expulsion from participation in activities. (Refer to "Discipline Policy" and "Student Assistance Program" sections of the Walla Walla High School Parent/Student Handbook.)

A. FIRST VIOLATION

The student athlete will:

1. Be dismissed from the team for the remainder of the season and shall be ineligible for any and all awards for that season.
2. Be requested to meet with an athletic board composed of the school principal or designee, the athletic director, and possibly the coaches of the sports in which the athlete participates.
3. Request a meeting with the athletic director and coach prior to participating on another school team. They will review previous violation(s) and determine if the student will or will not be allowed to participate.
4. Student athletes who violate item 5. under the CONDUCT RULES section in this handbook will forfeit 20% of the contests scheduled for their team.

B. SECOND VIOLATION

The student athlete will:

1. Be excluded from participation on any school district team for one calendar year from the day of violation and will be ineligible for any and all awards.
2. Be requested to meet with an athletic board composed of the school principal or designee, the athletic director, and possibly the coaches of the sports in which the athlete participates.
3. Request a meeting with the athletic director and coach prior to participating on another school team. They will review previous violation(s) and determine whether or not the student will be allowed to participate.

C. THIRD VIOLATION

The student athlete shall be excluded from interscholastic competition at Walla Walla High School for the remainder of his/her educational program.

STUDENT ASSISTANCE PROGRAM

A student athlete with the approval of his/her parents/guardians may elect to be referred to the "Student Assistance Program" for treatment of the drug/alcohol or tobacco problem instead of being disciplined according to the disciplinary action outlined under the "First Violation" section of the Training Rules and Regulations.

The "Student Assistance Program" option is only available to first offenders of the athletic training policies. The student athlete and his/her parents/guardians electing to participate in the Student Assistance Program will agree to:

1. Meet with a representative of the Student Assistance Program to discuss the details and obligations of the program.
2. Commit to the prescribed Student Assistance program outlined in the Walla Walla High School Student Handbook.

3. Forfeit the student's participation in 20% of the team's contests. (The numbers of contests forfeited are determined by multiplying the number of regular season team contests by .20 and rounding to the nearest whole number.)
4. Commit the student to continue to practice and attend all team meetings during the time the student is ineligible to participate in contests.

If at any time the student athlete or parent/guardian feels that he/she no longer wishes to be involved in the treatment program, the student-athlete will be referred back to the disciplinary action outlined in the VIOLATIONS OF RULES AND REGULATIONS section.

DUE PROCESS

Any student athlete who is alleged to have violated the athletic code is entitled to due process procedures as established by the Walla Walla School District Board of Directors.

CHANGE A SPORT POLICY

The following policies apply to student athletes changing sport.

1. In the event a student athlete wishes to change from one sport to another during a specific sports season (ex: from basketball to wrestling), permission must be granted from both coaches involved. This change must be made within the first two (2) weeks of the season or prior to the final cut of that sports season. Student athletes will also be required to obtain athletic office clearance prior to making the change. Any exceptions to these guidelines will need approval of the Athletic Director.
2. If a student athlete plans to change from one sport to another from one year to the next (ex: from track one year to baseball the next), it is common courtesy that both coaches involved be notified by the student athlete.

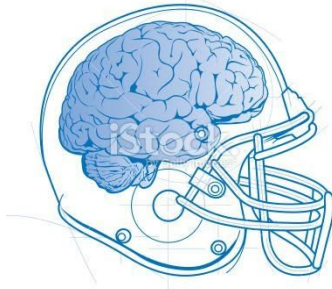
COLLEGE RECRUITMENT POLICY

In the event a student athlete should be contacted personally by a college recruiter, he/she is encouraged to work through their coach and the athletic department so that all possible assistance may be offered. All contacts with college recruiters during the school day must be cleared through an administrator.

CONCUSSION TRAINING

A concussion is a brain injury and all brain injuries are serious. They are caused by a bump, blow, or jolt to the head, or by a blow to another part of the body with the force transmitted to the head. They can range from mild to severe and can disrupt the way the brain normally works. Even though most concussions are mild, all concussions are potentially serious and may result in complications including prolonged brain damage and death if not recognized and managed properly. In other words, even a "ding" or a bump on the head can be serious. You can't see a concussion and most sports concussions occur without loss of consciousness. Signs and symptoms of concussion may show up right after the injury or can take hours or days to fully appear. If your child reports any symptoms of concussion, or if you notice the symptoms or signs of concussion yourself, seek medical attention right away, and notify appropriate personnel at the school.

Concussion Facts for **STUDENT ATHLETES**



WHAT IS A CONCUSSION?

A concussion is a brain injury that:

- Is caused by a bump or blow to the head
- Can change the way your brain normally works
- Can occur during practices or games in any sport
- Can happen even if you haven't been knocked out
- Can be serious even if you've just been "dinged"

WHAT ARE THE SYMPTOMS OF A CONCUSSION?

- Headache or "pressure" in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Bothered by light
- Bothered by noise
- Feeling sluggish, hazy, foggy, or groggy
- Difficulty paying attention
- Memory problems
- Confusion
- Does not "feel right"

WHAT SHOULD I DO IF I THINK I HAVE A CONCUSSION?

- **Tell your coaches and your parents.** Never ignore a bump or blow to the head even if you feel fine. Also, tell your coach if one of your teammates might have a concussion.
- **Get a medical checkup.** An athletic trainer or a doctor can tell you if you have a concussion and when you are OK to return to play.
- **Give yourself time to get better.** If you have had a concussion, your brain needs time to heal. While your brain is still healing, you are much more likely to have a second concussion. Second or later concussions can cause damage to your brain. It is important to rest until you get approval from your athletic trainer or doctor to return to play.

HOW CAN I PREVENT A CONCUSSION?

Every sport is different, but there are steps you can take to protect yourself.

- Follow your coach's rules for safety and the rules of the sport.
- Practice good sportsmanship at all times.
- Use the proper sports equipment, including personal protective equipment (such as helmets, padding, shin guards, and eye and mouth guards). In order for equipment to protect you, it must be:
 - > **The right equipment for the game, position, or activity**
 - > **Worn correctly and fit well**
 - > **Used every time you play**

Remember, when in doubt, sit it out!

Concussion Facts for **PARENTS**

WHAT IS A CONCUSSION?

A concussion is a brain injury. Concussions are caused by a bump or blow to the head. Even a “ding,” “getting your bell rung,” or what seems to be a mild bump or blow to the head can be serious.

You can't see a concussion. Signs and symptoms of concussion can show up right after the injury or may not appear or be noticed until days or weeks after the injury. If your child reports any symptoms of concussion, or if you notice the symptoms yourself, seek medical attention right away.

WHAT ARE THE SIGNS AND SYMPTOMS OF A CONCUSSION?

Signs Observed by Parents or Guardians

If your child has experienced a bump or blow to the head during a game or practice, look for any of the following signs and symptoms of a concussion:

- Appears dazed or stunned
- Is confused about assignment or position
- Forgets an instruction
- Is unsure of game, score, or opponent
- Moves clumsily • Answers questions slowly
- Loses consciousness (even briefly)
- Shows behavior or personality changes
- Can't recall events prior to hit or fall
- Can't recall events after hit or fall

Symptoms Reported by Athlete

- Headache or “pressure” in head
- Nausea or vomiting
- Balance problems or dizziness
- Double or blurry vision
- Sensitivity to light
- Sensitivity to noise
- Feeling sluggish, hazy, foggy, or groggy
- Concentration or memory problems
- Confusion
- Does not “feel right”



HOW CAN YOU HELP YOUR CHILD PREVENT A CONCUSSION?

Every sport is different, but there are steps your children can take to protect themselves from concussion.

- Ensure that they follow their coach's rules for safety and the rules of the sport.
- Encourage them to practice good sportsmanship at all times.
- Make sure they wear the right protective equipment for their activity (such as helmets, padding, shin guards, and eye and mouth guards). Protective equipment should fit properly, be well maintained, and be worn consistently and correctly.
- Learn the signs and symptoms of a concussion.

WHAT SHOULD YOU DO IF YOU THINK YOUR CHILD HAS A CONCUSSION?

- 1. Seek medical attention right away.** A health care professional will be able to decide how serious the concussion is and when it is safe for your child to return to sports.
- 2. Keep your child out of play.** Concussions take time to heal. Don't let your child return to play until a health care professional says it's OK. Children who return to play too soon—while the brain is still healing—risk a greater chance of having a second concussion. Second or later concussions can be very serious. They can cause permanent brain damage, affecting your child for a lifetime.
- 3. Tell your child's athletic trainer and coach about any recent concussion.** Athletic trainers and coaches should know if your child had a recent concussion in ANY sport. Your child's athletic trainer or coach may not know about a concussion your child received in another/club sport or activity unless you tell them.

SUDDEN CARDIAC ARREST (SCA) FACTS

What is sudden cardiac arrest?

Sudden Cardiac Arrest (SCA) is the sudden onset of an abnormal and lethal heart rhythm, causing the heart to stop beating and the individual to collapse. SCA is the leading cause of death in the U.S. afflicting over 300,000 individuals per year.

SCA is also the leading cause of sudden death in young athletes during sports

What causes sudden cardiac arrest?

SCA in young athletes is usually caused by a structural or electrical disorder of the heart. Many of these conditions are inherited (genetic) and can develop as an adolescent or young adult. SCA is more likely during exercise or physical activity, placing student-athletes with undiagnosed heart conditions at greater risk. SCA also can occur from a direct blow to the chest by a firm projectile (baseball, softball, lacrosse ball, or hockey puck) or by chest contact from another player (called "commotio cordis").

While a heart condition may have no warning signs, some young athletes may have symptoms but neglect to tell an adult. If any of the following symptoms are present, a cardiac evaluation by a physician is recommended:

Passing out during exercise
Chest pain with exercise
Excessive shortness of breath with exercise
Palpitations (heart racing for no reason)
Unexplained seizures
A family member with early onset heart disease or sudden death from a heart condition before the age of 40

How to prevent and treat sudden cardiac arrest?

Some heart conditions at risk for SCA can be detected by a thorough heart screening evaluation. However, all schools and teams should be prepared to respond to a cardiac emergency. Young athletes who suffer SCA are collapsed and unresponsive and may appear to have brief seizure-like activity or abnormal breathing (gasping). SCA can be effectively treated by immediate recognition, prompt CPR, and quick access to a defibrillator (AED). AEDs are safe, portable devices that read and analyze the heart rhythm and provide an electric shock (if necessary) to restore a normal heart rhythm. **Remember, to save a life: recognize SCA, call 9-1-1, begin CPR, and use an AED as soon as possible!**

1. RECOGNIZE

Sudden Cardiac Arrest

- Collapsed and unresponsive
- Abnormal breathing
- Seizure-like activity

2. CALL 9-1-1

- Call for help and for an AED

3. CPR

- Begin chest compressions
- Push hard/ push fast (100 per minute)

4. AED

- Use AED as soon as possible

5. CONTINUE CARE

- Continue CPR and AED until EMS arrives

ATHLETIC CODE OF CONDUCT CONTRACT

The rules and regulations of this contract apply to each student who participates in extracurricular activities. This contract applies to student athletes, cheerleaders, mascots, managers, trainers, and statisticians. Students participating in extracurricular activities must abide by all rules and regulations that are set forth by Walla Walla School District, the Mid-Columbia Conference, the YVIAA and WIAA, or the supervisor of the activity. Students in violation of any of the rules and regulations set forth by the above mentioned authorities shall be subject to disciplinary action, suspension, and/or expulsion from that activity and future extracurricular activities as outlined in the athletic handbook, student handbook, school district policy book, and WIAA handbook. Students disciplined, suspended, or expelled from an activity by these rules and regulations will be entitled to the appeal procedure, as outlined in the discipline section of the school district policy handbook.

Summary of Rules and Regulations for Walla Walla Public Schools Athletic Program

THE PARTICIPANT...

1. Must be in attendance all day the day of the practice/contest unless excused by the attendance office and permission by the administration has been given.
2. Must be in good standing with the school, the ASB, and the particular sport in which the student is participating.
 - a. Not be suspended from school or on any other form of disciplinary action that would prevent participation.
 - b. Have fulfilled all requirements for the specific sport.
 - c. Have paid the seasonal per sport entrance fee.
 - d. Is paid for membership to the ASB during the current year (August 1-July31)
 - e. Does not have any outstanding fines or fees to ASB
 3. Will not use, consume, possess, transfer, or sell alcoholic beverages, legend drugs, narcotics, steroids and/or tobacco in any form at any time.
 4. Will refrain from using obscene or vulgar language or gestures, and any display of unsportsmanlike conduct.
 5. Will not be in the company of minors who are using illegal substances nor attend parties where alcoholic beverages, tobacco products, legend drugs, or steroids are being used, or consumed.
 6. Will not steal, or use another's property without permission of the owner.
 7. Will not engage in conduct that is substantially disruptive to the group or school.

8. Will attend all required practices, meetings, and contests, whether school is in session or not. If it is found necessary to miss such, the athlete must make prior arrangements with the coach/advisor.
9. Shall be appropriately clothed and well-groomed for the duration of all activities.
10. Shall be responsible for school-owned equipment which has been checked out in his/her name. The loss or misuse of this equipment will be the financial obligation of the participant. Participants will not be allowed to continue competition or receive awards until this obligation is fulfilled.
11. Shall travel to and from meetings, contests, or performances with the group when transportation is provided for this purpose. Exceptions can be made and must be approved by the coach and arranged only by the parent/guardian
12. Will be required, in addition to the activities code, to adhere to rules and regulations that are set forth in the student/parent athlete handbook, school handbooks, and by the coaching staff of each individual sport.

ACADEMIC ELIGIBILITY

Student Athletes must be passing a minimum of five classes.

1. Student Athletes shall have passed a minimum of five classes in the immediately preceding semester in order to be eligible for competition during the succeeding semester. The record at the end of the semester shall be final, except for those class-for-class replacement credits earned in a regular, accredited summer school program accepted by the Walla Walla School District. Fall Season athletes preceding semester will be Semester Two from the preceding year. Spring Season athletes preceding semester will be Semester One grades from the same year.
2. A grade monitoring system will be in place to ascertain the student's passing status in the minimum of required classes, and to monitor a student's continued academic eligibility. Periodic grade checks within each three to six week grade period are required during the current semester beyond normal grading periods. Private school students participating at their public school of residence will be held to the grade standard of the public school of residence.

GRADE MONITORING SYSTEM

1. Walla Walla High School **fall** season student athlete's grades will be checked via Skyward on the fourth Thursday in September, and again on the 2nd or 3rd Thursday in October. Walla Walla High school **winter** season student athlete's grades will be checked via Skyward on the fourth Thursday after first practice, and again on the 2nd or 3rd Thursday in January. Walla Walla High School **spring** season student athlete's grades will be checked via Skyward on the 4th Thursday after first practice, and again on the 2nd or 3rd Thursday in April.
2. Coaches will be notified regularly by the athletics department of a student athlete's academic eligibility, and will be given the ability to check their athlete's grades via Skyward on their own.
3. Coaches may set grading standards that are above and beyond what is stated here and must notify their athletes of those standards in writing at the start of the season.

ACADEMIC SUSPENSION PERIOD

1. **FAILURE TO PASS FIVE CLASSES IN THE PREVIOUS SEMESTER**
 - a. Student athletes who failed to make the grade requirements from the previous semester, shall be placed on suspension. The student shall be ineligible to compete and placed on practice-only status during the suspension period. If, at the end of the initial suspension period, the student is passing in the minimum number of classes required above, the student may then be reinstated for interscholastic competition.

- i. The initial suspension period for high school students shall be from the end of the previous semester through the **fourth** Saturday in September in the fall, or the first five weeks of the succeeding semester.
- ii. Each student who was initially ineligible from the start of the season, and is now meeting grade requirements shall become eligible on Monday of the week following the end of the suspension period.

2. FAILURE TO PASS FIVE CLASSES AT THE PERIODIC GRADE CHECK

- a. Student athletes will be given notice in writing in the form a grade check contract. The grade check contract will include a study plan to be used with their teacher. Student athletes will be given one week from the date on the notice to raise their grade to passing.
 - i. The student will be placed on practice-only status, effective the Monday after grade checks.
 - ii. Teacher(s) of the failing class must sign off on the grade check contract stating the grade has been brought to passing.
- b. If the student fails to return the completed grade check contract with a passing grade, or if the student is unable to bring their grade(s) back to passing, the student will remain on practice only status until the next grade check or the end of the season, whichever comes first.
- c. Grade check contracts must be returned to the athletics office prior to the close of business.
- d. The day the student brings their grades back to meet the minimum of five passing classes, and turns in the required grade check contract to the athletics office, with teacher's signature and current passing grade, is the day the student will be eligible to play.

AWARD QUALIFICATION

In order to qualify for a letter, a student athlete must meet the requirements set forth and be recommended by the head coach.

1. Letters are only available for VARSITY.
2. Upon dropping out of an activity, or being dropped from the squad for disciplinary reasons, the student athlete automatically forfeits and points, awards, or letters he/she might have received in that activity.
3. A student athlete must complete the season to receive an award.
4. A student athlete who does not complete the season due to injury or illness will receive an award based upon the discretion of the coach and Athletic Director.
5. All varsity student athletes who complete the regular season and do not earn a varsity award will receive a participation award.
6. A senior student-athlete who has turned out for a sport for four years will receive a varsity award in that sport.

SPECIFIC LETTER AWARD REQUIREMENTS BY SPORT

The requirements for letter awards for specific sports will be explained by each coach at their pre-season parent/student meeting.

SCHOLAR ATHLETE AWARDS

The Wa-Hi athletic department, in conjunction with the WIAA, rewards scholastic achievement through the following awards:

1. **Scholar Athlete** - Maintains between a 3.000 to 3.499 cumulative GPA. This sticker is placed on the award certificate.
2. **Honor Scholar Athlete** - Maintains a 3.500 or better cumulative GPA. This sticker is placed on the award certificate.
3. **WIAA Team Scholastic Awards** - These Awards are presented to the team for their combined cumulative semester GPA. The WIAA Distinguished award recognizes the team with a semester GPA between 3.00 and 3.499 while the WIAA Outstanding award is presented to the team with a semester GPA above 3.500. A notation will be made on the athlete's certificate if they were a member of a Distinguished or Outstanding team.

SPECIAL AWARD

TWELVE SEASON AWARD - Presented to those students who completed twelve sports seasons while at Walla Walla High School.

ATHLETIC REGISTRATION PROCEDURES

Before a student athlete may begin practice or be issued equipment for a sport, he/she must complete the athletic registration process and obtain clearance from the Athletic Office. The Athletic Office will issue clearance upon receiving the following items through the registration process:

1. Completed enrollment eligibility information emergency information on FamilyID.
2. Verification of policies and rules signed by parent/guardian on FamilyID.
3. Prior to approval for interscholastic athletics at the high school and middle school level all student athletes must have a current sports physical with no limitations on file at the school, good for the entire length of the sport they will participate in.
4. Show proof of Home Insurance coverage or purchase of the School Insurance package.
5. Review Concussion and Sudden Cardiac Arrest (SCA) information for Parents and Athletes. Parent/Guardian verifies understanding of Concussion and SCA by signing on FamilyID.
6. Protect your eligibility- read the requirements and make sure the athlete meets all requirements of the WIAA and Walla Walla High School.
7. All Wa-Hi Students must be current year ASB members. Which is automatic for the 20-21 school year.
8. Payment for any hold slip issued due to lost or damaged equipment or clothing incurred in a previous sport.
9. Completion of the additional Residence Information for Athletic Eligibility as needed.
 - a. Running Start, Home Schooled, or Alternative Education students must provide proof of current enrollment and proof of passing at least 5 classes and furnish a completed WIAA contract for Running Start, Alternative Education or Home based education. WIAA contracts are available on the Walla Walla Public Schools webpage at <http://www.wwps.org/a-z/a-d/athletic-forms> or at [WIAA.com](http://www.wiaa.com).
 - b. Foreign exchange students must complete Appendix 1-Educational/Cultural Exchange also available on the web page listed above.

The Walla Walla School District complies with all Title IX/RCW 28A.640 and Section 504 requirements and does not discriminate against any protected class as defined by state and federal regulations. The Affirmative Action Plan is on file with and available for review from building administrators and the Administration Office, 364 South Park Street, Walla Walla, WA. Copies are available upon request. Individuals with disabilities who require assistance or special arrangements to attend a program or activity sponsored by the Walla Walla Public Schools should contact the district's compliance officer, 24 hours in advance of the event to arrange accommodation. Inquiries regarding accommodation, compliance and/or grievance procedures may be directed to, 364 South Park Street, Walla Walla WA 99362 (509) 527-3000.

WALLA WALLA HIGH SCHOOL

CLASS SCHEDULE

PERIOD	COURSE	TEACHER	PERIOD	COURSE	TEACHER
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		

MAKE AN APPOINTMENT TO MEET WITH YOUR COUNSELOR
TO CHECK YOUR GRADUATION STATUS

“IT’S A GREAT DAY TO BE A BLUE DEVIL”

Walla Walla High School

800 Abbott Road
Walla Walla, Wa 99362
(509) 527-3020
www.wahibluedevils.org

Acknowledgement of Receipt

With the signature below, I acknowledge that I have received and reviewed the contents of Walla Walla High School's 2020-2021 Student Handbook. I have read it carefully and will keep it for future reference. This document has given me notice of the following.

- Harassment and Bullying
- Reporting Bullying/Harassment Policy
- General Information
- Student/Parent/Guardian Agreement
- Student Rights and Responsibilities
- Student Attendance Policy
- General School Policies
- Discipline Policy
- Homework Guiding Principles
- Grading
- ASB
- Athletics
- Electronic Information Networks (Internet)
- Portable Electronic Equipment

Student Name (please print)

X

Student Signature/ Date

Parent/Guardian Name (please print)

X

Parent/Guardian Signature/ Date